

**CABARRUS PARTNERSHIP FOR CHILDREN
BOARD OF DIRECTOR'S MEETING
TUESDAY, June 26,2018**

The Board of Directors of the Cabarrus Partnership for Children met on Tuesday, June 26, 2018 at 12:00 noon at All Saints Episcopal Church. Board Chair Robbie Furr presided over the meeting.

These board members were present:

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|----------------------------|-----------------------------|
| 1. Virginia Amendum | Community/Business |
| 2. Gale Coor | Government |
| 3. Robert Furr | Government |
| 4. Hilary Smith | Services |
| 5. Rose Staples Deese | Community/Business/Attorney |
| 6. Denisha Torrence-Nesbit | Government |
| 7. Steve Morris | Government |

Quorum was established

These board members were absent:

- | | |
|--------------------|---|
| 1. Jeanne Dixon | Community/Business |
| 2. Amos McClorey | Services |
| 3. Maureen O'Bryan | Services/Early Childhood Representative |
| 4. Yolanda Simms | Community/Business |

These staff members and guests were present: Ann Benfield, Ariel Ayers, and Stephanie Bynum

Welcome, Introductions, Chairs Remarks

Robbie Furr welcomed everyone to the meeting and thanked them for attending.

Approval of Agenda

Hilary Smith made the motion to approve the agenda as presented.

2nd: Gale Coor

The motion passed unanimously.

Consent Agenda

Consent Agenda items were emailed to board members prior to the meeting, including: Minutes of April 24, 2018 Board Meeting and ED Report

Virginia Amendum moved to accept the Consent Agenda Items as presented

2nd: Hilary Smith

The motion passed unanimously.

ACTION ITEMS:

Program Oversight Committee Recommendations

Stephanie Bynum presented the recommendation from the Program Oversight Committee for the Project Baby Reach Program. She reported the Program Oversight Committee had concerns about program oversight, the number of non-Cabarrus County residents served, significant reduction in families served in the Mother/Baby Unit (with either family referrals or distribution of developmental milestones), and the provider's reported difficulty connecting with many families during follow-up after hospital discharge. The committee's recommendation: serve only Cabarrus County residents and provide only developmental resources for families living outside of Cabarrus County.

After a discussion the board suggested that the following adjustments be made to the program: Follow-up with families 2, 6, 8, and 12 weeks after discharge. Focus on following the Cabarrus County residents only and

possibly consider a visit with family after discharge. Virginia Amendum moved to accept the CAD changes recommendation of the Program Oversight as follows and all were in favor:

Family Support Network (FSN) of the Southern Piedmont will provide information on developmental milestones, community resources, social supports, follow-up with families and referrals to the Early Intervention Program or special education services. This program may serve Cabarrus County families in the Neonatal Intensive Care Unit (NICU) for premature infants and the Mother/Baby Unit for babies born at term and high risk OB units. Up to 2 FTE FSN staff may provide parents of babies with identified need a care notebook, assist in accessing services and resources, provide a smooth transition from the hospital to the home, provide support groups, parent-to-parent matching, and trainings to parents. The project staff may also provide information to families of babies born in Cabarrus County hospitals on developmental milestones, community resources, and if needed, specific information on medical or developmental concerns. Smart Start funds may be used to support hospital lodging and travel expenses incurred by families during child's hospitalization. The project staff may obtain family contact information with respect to all HIPPA privacy rules and the family may receive follow-up phone calls from the FSN. Funds may be used to provide administrative support, general office supplies, program supplies, and incentives, and developmental resources for families living outside of Cabarrus County.

Stephanie Bynum reported that the Program Oversight Committee reviewed the proposal from Endless Opportunities and recommended they be chosen as the new Direct Service Provider for the Family Education and Support Program. After a discussion the board voted and all approved Endless Opportunities as the new Direct Service provider for the Family Education and Support Program

Finance Reports & FY 18-19 Cost Allocation Plan & FY 18-19 Initial Allocation

Ariel Ayers reviewed the FY 17-18 Smart Start Expenditure Report, FY 17-18 Special Appropriations Report, FY 17-18 NCPK Expenditure Report, FY 17-18 NCPK Expansion Funds Report, and the Other Funds Report with the board and said there would be a small amount of funding that would have to be reverted.

Ariel Ayers shared the FY 18-19 Cost Allocation Plan and reviewed all the components. After a discussion, Gale Coor moved to accept the FY 18-19 Cost Allocation Plan as submitted by staff.

2nd: Denisha Torrence-Nesbit

All were in favor

Ariel Ayers presented the FY 18-19 Staff Recommended Initial Allocation and reviewed each Smart Start Program:

Subsidy (priorities: *NCPre-K Wrap Around Care; Limited English Proficiency; Teen Parents; Homeless; Add on Siblings*): \$715,000 1st: Virginia Amendum, 2nd: Rose Staples Deese, Abstention: Steve Morris – all were in favor

NC Pre-K Program: \$275,000 1st: Rose Staples Deese, 2nd: Denisha Torrence Nesbit, Abstention: Steve Morris – all were in favor

Smart Start Subsidy – (Non TANF & NC Pre-K Non TANF) – no funding - 1st: Gale Coor, 2nd: Denisha Torrence Nesbit, Abstention: Steve Morris – all were in favor

Dual Subsidy Administration: \$81,996 - 1st: Hilary Smith, 2nd: Rose Staples Deese, Abstention: Steve Morris – all were in favor

NC Pre-K Support (Admin) – No longer available

Child Care Health Consultants - \$160,070 - 1st: Denisha Torrence Nesbit, 2nd: Rose Staples Deese, - all were in favor

Building Healthy Lifestyles – \$130,444 - 1st: Virginia Amendum, 2nd: Denisha Torrence Nesbit, Abstention: Hilary Smith – all were in favor

Inclusion Services - \$181,263 - 1st: Hilary Smith, 2nd: Gale Coor, – all were in favor

ABCD - \$55,043 - 1st: Denisha Torrence Nesbit, 2nd: Virginia Amendum, – all were in favor

Emergency Dental - \$20,000 - 1st: Gale Coor, 2nd: Rose Staples Deese, Abstention: Steve Morris – all were in favor

Family Education & Support - \$65,200 - 1st: Hilary Smith, 2nd: Virginia Amendum, – all were in favor

Celebrating Families - \$23,161 1st: Denisha Torrence Nesbit, 2nd: Rose Staples Deese, – all were in favor

PAT - \$119,516 - 1st: Denisha Torrence Nesbit, 2nd: Rose Staples Deese, – all were in favor

Project Baby Reach - \$36,002 - 1st: Hilary Smith, 2nd: Virginia Amendum, – all were in favor

Reach Out and Read - \$50,929 - 1st: Gale Coor, 2nd: Hilary Smith, – all were in favor

Public Education & Outreach - \$58,652 - 1st: Virginia Amendum, 2nd: Rose Staples Deese, – all were in favor

Program Management - \$120,992 - 1st: Denisha Torrence Nesbit, 2nd: Rose Staples Deese, – all were in favor

FY 18-19 Required Subsidy & Additional Child Care Related 70% = \$1,465,288

FY 18-19 30% of Allocation Allowed for Other = \$627,980

Total Smart Start Allocation = \$2,093,268

Governance Committee FY 18-19 Slate of Officers Recommendation and New Board Members

Rose Staples Deese presented the names of new board members that are interested in serving on the board for a two year term from 2018 - 2020. Ann Benfield has met with all of them and provided orientation. These are the names submitted for approval by the Governance Committee:

Joseph Houston

Dr. Kim Kane

Cheryl Kelling

Jackie Whitfield

Robbie asked for approval and all board members accepted the new board members as presented. The new board members will be welcomed to the board of directors at the August 28, 2018 meeting. We are currently still looking for two new board members. Please let Ann know if you know someone that might be interested.

Rose Staples Deese presented the Governance Committee's recommended slate of officers for FY 18-19

Chair: Robbie Furr

Vice Chair: Rose Staples Deese

Secretary: Yolanda Simms

Treasurer: Joseph Houston

Questions were raised that Joseph Houston is LaShonda Houston's husband and LaShonda Houston operates Endless Opportunities which is the new Direct Service Provider for our Family Education & Support Program. Rose Staples Deese stated the Governance Committee considered this, but Joseph is educated in finance and loves reviewing expenditures and budgets and no one on the board truly has this experience. The committee determined Joseph could abstain from all votes which involve Endless Opportunities. After the discussion, all board members approved the Governance Committee recommendation for the officers to be approved as submitted.

Ann Benfield sent a board committee sign up around the table for everyone to select a committee. These members signed up for committees:

Executive Committee: Robbie Furr, Joseph Houston, Rose Staples Deese, Yolanda Simms

Finance Committee: Joseph Houston, Robbie Furr

Development Committee: Yolanda Simms

Governance Committee: Rose Staples Deese, Steve Morris, Denisha Torrence Nesbit

Program Oversight: Hilary Smith, Cheryl Kelling, Gale Coor, Christie Honeycutt

Development Committee Updates:

Virginia Amendum report the Development Committee urged everyone to submit a donation for the 20th Anniversary and to ask friends and neighbors to support the Partnership's 20th Anniversary Celebration. She also suggested the Development Committee start working on sponsors and support for the Annual Luncheon in July this year. Development Committee will need to get organized, since Virginia is leaving the board after one term.

The new Hungry Howie's in Kannapolis is donating a percentage of their opening week profits to the Partnership. A donation of \$3000 was received from Teletech as lots of their staff receive subsidy funding. The Cabarrus Brewery is hosting an event on August 13 from 4-10 pm to benefit the Partnership and all board members were encouraged to attend.

Mission Moment:

Ann Benfield presented everyone a copy of the new Places to Play and Grow Map that the Partnership has published in collaboration with many community partners. The Cabarrus Visitors Bureau printed 15,000 copies in May and we have already given all out in the community and we are currently searching for assistance to print again. Steve Morris volunteered to ask the Cabarrus Visitors Bureau to consider donating more copies in the community. (After the meeting Steve Morris contacted Ann Benfield and the Cabarrus Visitors Bureau has agreed to donate \$5000 to print more copies of the Places to Play and Grow Map. Thank you Steve!)

FY 18-19 Board Meeting Schedule:

Ann Benfield submitted the approved FY 18 – 19 Board Meeting Schedule. Please remember the next board meeting will be August 28, 2018 at noon at All Saints Episcopal Church in the Community Room. Also, the Executive Committee will meet the fourth Tuesday of each month at Punchy's Diner at 7:30 a.m. and all are welcome to attend.

Next Meeting

Robbie Furr thanked everyone for their service and reminded everyone to make a donation of \$20 or a reoccurring donation of \$20 on the website for the 20th Anniversary.

With no further business, Virginia Amendum made the motion to adjourn the meeting.

2nd: Denisha Torrence-Nesbit

All were in favor.

The meeting was adjourned at 1:15 p.m.

Respectfully submitted,

Ann Benfield