

**Early Education/ NC-Pre-Kindergarten Committee**  
**Wednesday, October 28, 2015**  
**10:00 am**

The Early Education/NC-Pre-Kindergarten Committee met on Wednesday, October 28, 2015 at the DHS Auditorium. Lora Lipe, Debbie Johnson, Danielle Mauldin, Jennifer Baucom, Chip Buckwell, Wendy Brandon, Tara Nattrass, Trina Wenzel, Carmen Morrison, Kimberly Hutchins, Tanisha Jones, Debra Pless attended the meeting. Elizabeth Albright and Jamie Clark attended on behalf of the Cabarrus Partnership.

**Welcome**

Ann Benfield welcomed everyone to the meeting and thanked everyone for all the work they do for the children in Cabarrus County.

**Approval of Minutes of July 15, 2015**

Minutes of the meeting on July 15, 2015 were distributed. Ann asked for any corrections or additions. We added Wendy Brandon, Kimberly Hutchins and removed Elizabeth Albright from attendance.

- Moved to accept the minutes as presented: Lora Lipe
- 2<sup>nd</sup> Debra Pless
- All in Favor.

**Budget Revision- Ann Benfield**

Ann shared with that the Partnership was given funding through the expansion slots. Here are the notes submitted by Myra Sides:

At the first of September, the state NC Pre-K office surveyed programs to determine the ability to serve more children or meet current program needs (specifically teacher salaries). Because the Partnership had already requested an exception from NC Pre-K to pay the higher reimbursement rate of \$700 for fully funded slots, the Partnership looked at serving more children. Based on applications and available space in currently approved sites, the Partnership completed the survey indicating we could serve 27 additional children and would need approximately \$115,000 in funding.

The SFY 2015-17 budget passed by the legislature included \$5,040,000 in recurring funds for NC Pre-K expansion. The NC Pre-K office, utilizing the responses to the survey in September, developed an allocation formula for the expansion funds. The first priority applied was to maintain current service levels. After meeting those needs, NC Pre-K pro-rated the remaining funds to serve more children. In the instructions from the State, Contractors, in consultation with local NC Pre-K committees, may choose to use all of the funds for direct services to increase rates due to teacher salaries, or to serve additional children, or a combination of both.

The Partnership received \$20,430 in services funds and \$851 in administrative funds, which is far short of what we requested. After looking at many scenarios, the Partnership is recommending the expansion funds be used to pay a higher rate to the Head Start dual certified slots at

Kannapolis City Schools and Cabarrus County Schools to meet the cost of teacher salaries. The dual certified rate will be increased by \$18 per slot, from \$265.00 to \$283.00, for the seven month period November 2015 through May 2016.

We are also bringing to the Committee, for review and approval, a minor revision in the allocation of dual funded slots at Cabarrus County Schools. Originally, the plan was to house 108 dual funded slots at Long Preschool. However, as we placed children, it became apparent we needed to house 34 slots at Lockhart Early Learning Center and 74 slots at Long Preschool. There is no change in the amount of funding.

The attached budget sheet reflects these changes.

<b>Revised October 2015</b>	<b># of Slots</b>					
<b>FY15-16 Reimbursement</b>	<b>411</b>					
<b>INCOME</b>				<b>FY15-16 Budget</b>	<b>State</b>	<b>Smart Start</b>
<b>NCPK State Funds</b>						
<b>Operating</b>				\$1,844,209	\$1,844,209	
<b>Operating - Expansion</b>				\$20,430	\$20,430	
<b>Administration</b>				\$77,753	\$77,753	
<b>Administration - Expansion</b>				\$851	\$851	
<b>Smart Start FY15-16 Allocation</b>						
<b>Operating</b>				\$303,000.00		\$303,000
<b>Admin Support</b>				16,507		\$16,507
<b>Total</b>				<b>\$2,262,750</b>	<b>\$1,943,243</b>	<b>\$319,507</b>
<b>Expenses</b>		<b>FY15-16 Slots</b>	<b>FY15-16 Rate</b>	<b>FY15-16 Total Budget</b>	<b>FY15-16 State Budget</b>	<b>FY15-16 SS Budget</b>
<b>Child Care Facilities</b>	<b>90 Slots</b>					
Elite		18	700.00	\$126,000	\$126,000	
Elite		18	700.00	\$126,000	\$126,000	
Kids Korner		18	700.00	\$126,000	\$126,000	

Logan CDC		18	700.00	\$126,000	\$126,000	
Sunshine House		18	700.00	\$126,000	\$126,000	
<b>School Based Sites</b>						
<b>KCS</b>	<b>76 Slots (\$700 = \$510 NCPK \$190 SS)</b>					
Woodrow Wilson		46	700.00	\$322,000	\$234,600	\$87,400
F L Wilson		30	700.00	\$210,000	\$153,000	\$57,000
<b>CCS</b>						
	<b>77 Slots (\$ 700= \$510 - NCPK \$190 - SS)</b>					
Irvin		18	700.00	\$126,000	\$91,800	\$34,200
Furr		18	700.00	\$126,000	\$91,800	\$34,200
Wall		5	700.00	\$35,000	\$25,500	\$9,500
Rocky River		18	700.00	\$126,000	\$91,800	\$34,200
Winecoff		18	700.00	\$126,000	\$91,800	\$34,200
<b>KCS - Dual Certified</b>						
	<b>60 Slots (State \$271.5 SS \$11.5)</b>					
McKnight	Blended - Headstart	60	265.00	\$159,000	\$153,000	\$6,000
Nov - May	Blended - Headstart - Expansion		18.00	\$7,560	\$6,660	\$900
<b>CCS - Dual Certified</b>						
	<b>108 Slots (State \$278 - SS \$5)</b>					
Long	Blended - Headstart	74	265.00	\$196,100	\$192,400	\$3,700
Nov - May	Blended - Headstart - Expansion		18.00	\$9,324	\$9,324	
Lockhart	Blended - Headstart	34	265.00	\$90,100	\$88,400	\$1,700
Nov - May	Blended - Headstart - Expansion		18.00	\$4,284	\$4,284	
<b>TOTAL - SITES</b>		<b>411</b>		<b>\$2,167,368</b>	<b>\$1,864,368</b>	<b>\$303,000</b>
<b>Administration</b>						
				\$95,111	\$78,604	\$16,507
<b>TOTAL ADMINISTRATION</b>				<b>\$95,111</b>	<b>\$78,604</b>	<b>\$16,507</b>
<b>GRAND TOTAL</b>						
				<b>\$2,262,479</b>	<b>\$1,942,972</b>	<b>\$319,507</b>
<b>Difference</b>				\$271	\$271	\$0

- Moved to approve this budget: Lora Lipe
- 2<sup>nd</sup> Tanisha Jones
- All in favor-yes
- Abstentions due to conflict of interest: Wendy Brandon, Trina Wenzel, Tara Copeland, Chip Buckwell, Kimberly Hutchins, Jennifer Baucom, and Danielle Mauldin

### **Local Guidelines/Attachments- Ann Benfield**

Ann reviewed the updated Local Guidelines with the committee. Ann went over each section to discuss anything that had been changed and/or updated. The revised attachments were also given out to go over with everyone. There was discussion about a need to meet with Lora Lipe to discuss paying for NC Pre-K wrap around care for next year. Ann also shared that the Partnership will be recreating the Care Team, anyone interested in being part of this team, please stay after this meeting. There was also discussion about each site NC Pre-K site creating a list of things they are need of, so in the spring if there is any extra funds, the Partnership can look at purchasing these items for the classrooms.

- Moved to approve this budget: Tanisha Jones
- 2<sup>nd</sup> Carmen Morrison
- All in favor-yes

### **Information/Updates**

#### **Head Start Update:**

Ann Benfield reported the Partnership has been busy working with Cabarrus county schools on this program. We are learning a lot and both Long and Lockhart are full- stay tuned for more news soon!

#### **Smart Start Update:**

Ann Benfield reported the Partnership board has started planning for the 16-17 program year. We are in the middle of 2 year bid cycle. The board is also looking at emerging needs in the community. In January, Celebrating Families will begin their 12 week substance abuse program for families. Stephanie Bynum has also been hired to assist Ann with the Smart Start programming.

The One Portal is still being worked on, and we are hoping to test it during the months of December and January. We are hopeful this will roll out in time for intake for the 2016-2017 school.

**NCPK & Family Updates:**

Elizabeth Albright reported that NC Pre-K is currently full but still taking applications at our office, Long and McKnight by appointment. Elizabeth also passed out flyers for the Annual Coat Drive and Partnership programming. The Coats will be stored at Long school, but all requests need to continue to come through Elizabeth. She will be accepting new and gently used coats as well as socks and underwear. In the past she has also been able to take cash, gift cards and even Khols cash as a donation to help fund coats. Elizabeth also passed out Thompson referral process as well as the Creative Counseling and Learning Solutions referral form for sites to use with families at their site. Elizabeth has all NC Pre-K sites scheduled for their fall workshops, if there are other sites that would like to request workshops at their site, Elizabeth can offer this to them as well.

**Smart Start Scholarship Program:**

Jamie Clark reported the Partnership program is currently full and we are placing families on a waiting list. Right now our priority is the serving the teen parents of Cabarrus county.

**DHS Subsidy Updates:**

Lora Lipe reported the department is fully staffed with 4 caseworkers, but she received a resignation letter yesterday. Lora reported that there are currently 307 families and 501 children on the waiting list. The FY 15 – 16 DHS budget is 2% less than FY 14 -1 5, with also a \$300,000 decrease from what they expected. .

With no further business the meeting was adjourned at 11:15 a.m.

Respectfully submitted,

Jamie Clark

**Early Education/NC Pre-K Meeting  
Wednesday, November 18, 2015  
10:00 a.m.**