

**CABARRUS PARTNERSHIP FOR CHILDREN  
BOARD OF DIRECTOR'S MEETING  
TUESDAY, FEBRUARY 28, 2017**

The Board of Directors of the Cabarrus Partnership for Children met on Tuesday, February 28, 2017 at 12:00 noon at the Partnership office. Board Chair Robert Furr presided over the meeting.

**These board members were present:**

- |                       |   |
|-----------------------|---|
| 1. Virginia Amendum   | Community/Business                        |
| 2. Rob Betler         | Community/Business/Finance Representative |
| 3. Gale Coor          | Government                                |
| 4. Rose Staples Deese | Community/Business/Attorney               |
| 5. Jeanne Dixon       | Community/Business                        |
| 6. Robert Furr        | Government                                |
| 7. Amos StarMcClore   | Services                                  |
| 8. Maureen O'Bryan    | Services/Early Childhood Representative   |
| 9. Yolanda Simms      | Community/Business                        |
| 10. Hilary Smith      | Services                                  |

**Quorum was established**

**These board members were absent:**

- |                            |  |
|----------------------------|--|
| 1. Cecelia Graves          | Head Start Parent/Policy Council Chair |
| 2. Steve Morris            | Government                             |
| 3. Denisha Torrence-Nesbit | Government                             |

**These staff members and guests were present:** Ann Benfield, Stephanie Bynum, Katie Boudet (Head Start/CCS), and Community Care of Southern Piedmont representatives Jamie Barnes, Starla Hatley and Amanda Summers

**Welcome & Introductions**

Robbie Furr welcomed everyone to the meeting and thanked them for attending.

Jamie Barnes of Community Care of Southern Piedmont presented an overview of two of their programs currently funded by the Partnership - ABCD and Reach Out and Read.

**Action Items:**

**Minutes of January 24, 2017 Meeting**

Motion: Jeanne Dixon made the motion to approve minutes of the January 24, 2017 meeting.

2<sup>nd</sup>: Hilary Smith

The motion passed unanimously.

**Leading for Equity Retreat – Great Wolf Lodge (3/20/2017)**

Ann Benfield reported that there has been a great response from community leaders for the upcoming Leading for Equity Retreat at Great Wolf Lodge. 41 people have confirmed attendance. Up to 50 may register. Ann encouraged interested board members to register. The Cannon Foundation grant request to fund the retreat is still pending.

**Financial Reports**

Ann Benfield explained that the following financial reports were provided for informational purposes: FY16-17 Smart Start Expenditure Report, FY16-17 NCPrek-K Expenditure Report, FY16-17 Other Funds Expenditure Report, Head Start FY16-17 Board of Directors Financial Report and Head Start FY16-17 Credit Card Expenditures.

The Executive Committee recommends the reallocation requests as reflected in the FY16-17 Smart Start Budget Proposed Allocations, reducing unallocated funds from \$34,215 to \$11,189. Ann reported possible uses of these unallocated funds include child care provider trainings as required by DCDEE by June 30, 2017 and enhancements for NCPre-K classrooms.

**Head Start Monthly Report**

Katie Boudet shared the Head Start Program Report for the month of January 2017. She reported Head Start has full enrollment and one Teacher Assistant vacancy. Interviews are being conducted and the candidate will be presented to Policy Council so that vacancy may be filled. Upcoming Parent Night topic is Conscious Discipline. Katie reported that lack of buses precludes field trips, but they are making efforts to bring educational programs to the school for the children, such as the K-9 unit from Concord Police Department.

**Program Oversight Committee Report**

Stephanie Bynum reported that committee has worked diligently to make recommendations, including rankings, for approved activities for FY17-19. Recommendations will be presented at March 14 board meeting.

Beth Gilbert provided quarterly evaluations (thru December 2016). She explained that PBIS will be replaced by Community Early Childhood Profile – Smart Start Measures of Impact for upcoming fiscal year. A handout detailing these indicators and Partnership’s most recent performance was provided.

Amos McClorey expressed concerns about immigration issues affecting a large number of children at Logan. Ann encouraged Amos to contact Aurora and Spencer Swain with Families First/Cabarrus Bilingual Preschool for additional information, including an upcoming presentation by an immigration attorney.

Rob Betler expressed an interest in more site visits to better understand funded activities and programs. Stephanie and Beth will provide schedule for upcoming visits to board via email.

### **Development Committee Report**

Ginny Amendum expressed the need for full board involvement in advocating for the Partnership in the community. Yolanda Simms presented the stewardship plan/process guidelines, including a 10% increase in private donations from the previous year (\$3,945 - increase to goal of \$4,200 for 2017). A Power Point presentation developed by Cecelia Graves was shown and will be emailed to each board member. In addition to the Power Point, the committee provided a toolkit for each board member. The toolkit packet includes: Cabarrus County specific card, Partnership brochure, annual report and thank you cards.

Rose Staples Deese inquired about the ability to make recurrent donations via our website. Ann will follow up with Financial Manager.

Rob Betler encouraged the committee to seek sponsorships from the corporate level, such as a golf tournament, dinner or some other signature event, and acknowledging these sponsorships on the website.

The committee will continue to explore ways to solicit private and corporate donations.

### **Governance Committee Report**

Rose and Amos will consider recommendations from the Development Committee that may create some by-law changes. Since the by-laws have not been revised in some time, they plan to thoroughly evaluate existing by-laws and bring recommendations to board at a later time.

### **Executive Committee Board Meeting Schedule FY17-18**

The committee recommends a new meeting schedule for the upcoming year. A proposed calendar detailing alternating board meetings and Executive Committee meetings was provided. The hope is that committee meetings will occur during months when board meetings aren’t scheduled.

Motion: Jeanne Dixon made the motion to approve the proposed meeting schedule.

2<sup>nd</sup>: Yolanda Simms

The motion passed unanimously.

### **Executive Director Report**

Ann Benfield provided written information about the highlights of her activities from February 2017 and upcoming events in March.

Ann shared an email from DHS and the child care subsidy report for December 2016. The county had to revert funds and Ann has asked DHS to let her know how we can help.

Ann reported the partnership has received the title for the Long School modular unit. She is awaiting information from Region 4 about the transfer of busses. She has not received any new information about what will happen to county’s Head Start program when the grant is released.

### **Board Report**

Robbie encouraged the Board to make a donation to the Partnership.

The next meeting is scheduled for Tuesday, March 14, 2017 at the Partnership’s office.

Jeanne Dixon made the motion to adjourn the meeting.

2<sup>nd</sup>: Yolanda Simms

With no further business, the meeting was adjourned at 1:45 pm.

Respectively Submitted,

Stephanie Bynum