

**CABARRUS PARTNERSHIP FOR CHILDREN
BOARD OF DIRECTOR'S MEETING
TUESDAY, AUGUST 30, 2016**

The Board of Directors of the Cabarrus Partnership for Children met on Tuesday, August 30, 2016 at 12:00 a.m. at the Partnership office. Board Chair Robbie Furr presided over the meeting..

These board members were present:

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| 1. Virginia Amendum | Community/Business |
| 2. Rob Betler | Community/Business/Finance Representative |
| 3. Gale Coor | Government |
| 4. Rose Staples Deese | Community/Business/Attorney |
| 5. Jeanne Dixon | Community/Business |
| 6. Robert Furr | Government |
| 7. Amos McClorey | Services |
| 8. Steve Morris | Government |
| 9. Yolanda Simms | Community/Business |
| 10. Denisha Torrence-Nesbit | Government |

Quorum was established

These board members were absent:

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|--------------------|---|
| 1. Cecelia Graves | Head Start Parent/Policy Council Chair |
| 2. Maureen O'Bryan | Services/Early Childhood Representative |
| 3. Hilary Smith | Services |

These staff members and guests were present: Stephanie Bynum and Carol Cranford (Family Support Network)

Robbie Furr welcomed everyone to the meeting and thanked them for attending. He gave a special welcome back to Yolana Simms, who has been on a leave of absence. Robbie announced the retirement of Myra Sides. Myra's last day will be September 23, 2016. Robbie encouraged members to write a note to Myra on the red paper provided for a jar that Ann will give her on her last day. Carol Cranford gave a brief overview of the DSP program Project Baby Reach and answered questions.. The board expressed appreciation for the work Carol and her staff are doing in our community.

Action Item:

Minutes of July 26, 2016 Meeting

Motion: Rob Betler moved to approve the minutes of the July 26, 2016 board meeting..

2nd: Jeanne Dixon

All were in favor.

Appointment of Check Signers (Stephanie Bynum)

Robbie informed the Board that due to Myra Side's aforementioned retirement, an additional check signer will be needed at the Partnership. Ann Benfield has recommended Stephanie Bynum be added to the signature card at the bank.

Motion: Jeanne Dixon moved to appoint Stephanie Bynum as a check signer on the Partnership's behalf.

2nd: Steve Morris seconded the motion

All were in favor

Head Start Parent Training Calendar for FY16-17

A handout detailing the Head Start Parent Training Calendar for FY16-17 was given to each board member. Stephanie reported that the Head Start Policy Council and the Parent Committee had helped draft the calendar. Some of the trainings are mandatory, and some are based on their recommendations. Amos McClorey raised the issue about possible inclement weather during the winter months.

Motion: Ginny Amendum moved to approve the Head Start Parent Training Calendar for FY16-17

2nd: Rose Staples Deese

All were in favor.

Executive Committee's Recommendations for Strategic Plan FY 2015-2020

Robbie shared that the Executive Committee had met to review the Strategic Plan and make recommendations. Stephanie informed the group that the Development Committee had to cancel their previous meeting and now plans to meet on September

22. Stephanie told the group that Ann recommended that the discussion be tabled until the board's September meeting so that complete recommendations from all committees may be considered. There was no opposition, so the Strategic Plan will be moved to the September board agenda. Robbie encouraged all board members to carefully review the Strategic Plan prior to September's meeting.

Information Only:

Finance Committee (Expenditure Reports)

Rob Betler shared the Finance Committee report. Handouts for Smart Start, Head Start, NCPRE-K, and Other Funds were shared. Additionally, the Head Start credit card expenditures for FY16-17 were also provided. Stephanie asked the Board to clarify the frequency of the financial reports they wish to receive. The Finance Committee would like to continue to receive *monthly* reports. The Board would like to receive *quarterly* reports.

Board Survey Results

Robbie shared a copy of the board survey results. Nine of 13 board members have responded. Stephanie will resend email link to Survey Monkey in hopes that we can have 100% participation. Stephanie reported that Ann would like to discuss the results when she is in attendance at the September meeting.

Head Start Board Report & Head Start Award Letter

Stephanie shared the Head Start Board Report that was completed by Head Start Director Katie Boudet. A copy of the Head Start Award Letter was also provided. Stephanie pointed out the cost of living (COLA) increase of \$21,881, which will be recurring for the remainder of the grant period. The Head Start credit card expenditures for FY 15-16 were also provided.

Anne Laukaitis Champion for Children Award

Award and nomination information was disseminated to the board. Robbie announced that the deadline for nominations is September 30, 2016 and the award will again be presented at our Annual Board Luncheon in December. Stephanie informed the group that the Anne Laukaitis Champion for Children Award nominating committee will be selected at a later meeting. Robbie noted that a board member who makes a nomination will not be allowed to serve on the nominating committee.

Board Report

Robbie encouraged all board members to consider a donation for the FY16-17 year so that we may reach 100% participation.

Robbie thanked everyone for coming and reminded them the next meeting will be September 27, 2016 at noon at the Partnership Office.

Motion: Jeanne Dixon moved the meeting be adjourned.

2nd: Rose Staples Deese.

The meeting was adjourned at 1:15 p.m.

Respectively Submitted,

Stephanie Bynum