



Cabarrus Partnership
for children

NC-Pre-Kindergarten (NC Pre-K)/Early Education Committee Meeting

Wednesday, April 18, 2018

10:00 a.m.

The NC Pre-K Early Education committee met on Wednesday April 18, 2018 in the meeting room of Cabarrus DHS. Ann Benfield led the meeting which was attended by Jennifer Baucom, Skylia Solomon, Deborah Beatty, Teresa Aldridge, Crystal Hill, Quwanya Thompson, Samelia Jones, Debbie Johnson, Trina Wenzel, Debra Pless, Lora Lipe, Linda Roberts, Patricia Sehorn, Jamie Clark, Lyne Goode, and Ariel Ayers.

Committee members not present: Tanisha Jones, Deborah Beatty, Aurora Swain, LaShonda Houston, Annie Parker, Danielle Maulden, Tameka Johnson, Kimberly Hutchins, Spencer Swain, Maureen O'Bryan and Sue Aschbrenner

Welcome and Introductions

Ann Benfield

Quorum

A voting quorum was established with 4 out of 5 voting members in attendance.

Information Only:

NCPK Update

- Application and Outreach

Jamie shared with the group that last year, in June the Partnership had 93 completed apps. As of today, April 18th 2018, we have 214. Lyne and Lissy continue to meet with families for app appointments, and to do outreach in the community.

- Staff update

Ann shared that the Partnership is still reviewing applications and interviewing candidates for the position.

- Review Assurances and Requirements

Jamie passed out the NC Pre-K County and Region Plan Assurances and Requirements document for everyone's review. Ann asked if there were any questions, there were not. She then asked the committee members to sign the Section I document.

Smart Start Programs

Ann shared that all programs that were submitted, received approval. We are ready are ready to do contracting as soon as funding is approved.

Smart Start Scholarship Program

Jamie shared that this program is currently full, and that she has sent out reminder letters to all the families enrolled in the NC Pre-K wrap around care program about applying for full time summer child care. The families have until May 1, 2018 to contact our office.

DHS Subsidy Updates

Lora Lipe reported that they were still on track to spend allocation.

She attended a webinar yesterday for NC Fast which indicated that there have been numerous over and under payments. They have begun working on correcting those. However, it will trickle into next years' budget. Priority groups have been identified, and voluntary repayment sheets not to exceed 20% have been circulated. These payments will be able to be repaid over time, not immediately due in full.

Lora stated that they still have a waiting list with 220 families, and 326 children.

Family Update

LaShonda Houston will head Family Council. If you have any questions or need assistance, please reach out to the Partnership.

Other Agency Reports

Quwanya Thompson from Thompson Childrens Home reminded us that there is still room to sign up for The Incredible Years workshop. This is a free program, with incentives provided.

Action Items:

Minutes of March 21, 2018

Lora Lipe moved to accept these minutes, while Quwanya Thompson second the motion.

Contractor Administrator

Ann posed the question of who the group suggested would provide services for NC Pre-K in 2018-2019? Quwanya made the motion that The Cabarrus Partnership for Children should provide these services. Lora Lipe second the motion.

Proposed plan for 2017-2018 unspent direct services

Four non-conflicted voters were present.

Ariel shared that NC Pre-K stated if we had extra money left in our budget, we could move it to administration. There was an excess of \$13,395.00 that will be used to:

1. Increase salary
2. Pay for contracted services
3. Local travel
4. Printing costs

Patricia Sehorn made a motion to accept this, Samelia Jones second the motion, all voted yes.

Slot allocation and budget

Jamie passed around NC Pre-K 2018-2019 list for approved children as of yet and it documents the closest location for families to be served.

Jamie asked if centers would review and communicate to us what families they are currently serving.

Ariel passed around the budget for the NC Pre-K 2018-2019 school year with a reminder that it is based on information that we have currently, and that there would be potential changes. Tricia moved to approve the slots, Quwanya second the motion, all voted yes.

Local guidelines for 2018-2019

Jamie passed around the hand out and asked for group to look for any corrections. Skylia stated that Fred L. Wilson should not be on the list.

Ann was asked to clarify where St. James is located and if it were a bilingual preschool Ann stated that it was bilingual as it taught Spanish and English on alternate days with both Spanish and English speaking teachers in the classroom daily.

Crystal stated that they will provide transportation to any family attending Royal Oaks who live in their district.

Samelia motioned that we accept the local guidelines, Quwanya second the motion, all voted yes.

Prevention of suspension and expulsion plan

This document was passed around to the group with information included from previous meeting. Jamie asked for it to be looked over for corrections or changes. The question was asked if there was a orientation to teach this new guideline to the teachers and site directors? Jamie stated that Elizabeth did that training with everyone before she left the Partnership.

Ann stated that NC Pre-K has provided additional money for training in Creative Curriculum as both teachers and directors seem to be confused with some aspects of it. Ann also asked if the group would like to discuss the possibilities of adapting a different curriculum. No one present wished to.

Quwanya made the motion to accept the document, and Samelia second the motion, and all voted yes.

Transition plan

Document was passed out, and group was reminded that it was reviewed in the fall. They were asked to look over for corrections or suggestions, none were offered. Quwanya made the motion to accept the document, Tricia second the motion, and all voted yes.

Working with families with limited English proficiency

The document was passed out and the group was reminded that it was developed earlier this year. Document was reviewed for corrections and or suggestions. None were given. Quwanya made a motion to accept this document, Tricia second the motion, all voted yes.

Family Engagement Plan

Jamie passed out document and stated that it was created with revisions from the last meeting. No questions or concerns were voiced. Samelia moved to accept the document, Lora second the motion, all voted yes.

Transportation plan

Jamie noted that this document was located in the local guidelines and will be updated with the transportation change for Royal Oaks. It has been approved previously because it is located in the local guidelines.

Conflict of interest plan

This document was previously approved and will be signed in July. Lora moved to accept the document, Samelia second the motion, all voted yes.

Meeting schedule for 2018-2019

Ann asked if the monthly meeting was still convenient for all who attend, it is. This is already written in the local guidelines, and is approved. The meeting adjourned at 10:55.

**Upcoming:
NCPK/Early Ed Committee
Wednesday, May 16
10:00 a.m.**