

**CABARRUS COUNTY PARTNERSHIP FOR CHILDREN
BOARD OF DIRECTOR'S MEETING
Tuesday, April 25, 2023**

The Board of Directors of the Cabarrus County Partnership for Children met on Tuesday, April 25, 2023, at 8:00 a.m. at All Saints Episcopal Church in the Community Room and via requested Zoom link, which was advertised on our website and in our newsletter. District Court Judge Beth Street presided over the meeting.

These board members were present:

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| 1. Judge Beth Street | Attorney/Government |
| 2. Carla Brown | Government (participated virtually) |
| 3. Gil Small | Community/Faith Community |
| 4. Marcella Beam | CHA/Community/Services (participated virtually) |
| 5. Pam Smith | CCM/Community/Services |
| 6. Waynett Taylor | Services |
| 7. Steve Morris | County Commissioner/Government |
| 8. Lashay Avery | Partners/Community/Services (participated virtually) |
| 9. Patrick Graham | CFEA/Community/Services (participated virtually) |
| 10. Danielle Mauldin | Owner of Kids Korner/Services |

These board members were absent:

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| 1. Dr. Rosolena Conroy | Community/Pediatrician/Therapist |
| 2. Karen Calhoun | DHS/Government |
| 3. Amos McClorey | Services/NAACP |

A quorum was present.

These staff members were present: Ann Benfield, Patricia Sehorn, Ariel Ayers, and Lauren Westin

Welcome:

Beth Street welcomed board members and thanked them for attending the board meeting.

Approval of Agenda:

The Board reviewed the agenda for today's meeting.

Gil Small made a motion to approve the agenda.

2nd: Pam Smith

All were in favor.

Approval of Consent Agenda:

The board reviewed the consent agenda documents that were emailed to members prior to the meeting, including: Minutes of February 28, 2023 board meeting, April 2023 ED Report, FY22-23 SS Expenditures, FY22-23 NCPK Expenditures, and FY22-23 Other Funds Report, and FY22-23 SUN Budget.

Steve Morris made a motion to approve the consent agenda items as presented

2nd: Waynett Taylor

All were in favor.

Program Oversight – Program Approval for FY23-25 and FY22-24 Programming Updates:

Lauren Westin presented that a second request for proposals was sent out in February and the Program Oversight Committee met at the end of March to review the received proposals. Lauren noted that leading up to the committee meeting, Endless Opportunities submitted a notice of termination for three of their four programs, including: Attachment Bio-Behavioral Catch Up, Family Education and Support and Inclusive Child Care. The

Executive Committee also met at the end of March and accepted these terminations, as they were given with the appropriate notice. Ann Benfield noted that not many families/children were affected due to low enrollment in Attachment Biobehavioral Catchup and Family Education and Support, but the Inclusive Child Care termination would involve many child care providers, teachers, children and family members. After the termination was received the Partnership Staff met with the North Carolina Partnership for Children (NCPC) about contracting early with the approved FY 23-25 grant recipient for Inclusive Child Care, P.U.R.E. Excellence so that there was no disruption in service for this program. NCPC agreed to this request and the Executive Committee discussed and approved at their March meeting.

There are three remaining programs that are coming as recommendations from the Program Oversight Committee for the Board to approve for Fiscal Year 2023-2025.

1. Parents as Teachers – the proposal was received from the current provider, Endless Opportunities, to continue the program. Due to above mentioned occurrences the committee was hesitant to approve the program, but due to lack of other proposals for family-related home visiting programming, the Program Oversight Committee is recommending the following to the Board of Directors:
 - Approved the Parents As Teachers proposal for FY 23-24 with a probationary period for an initial six-month contract with a quarterly review and the direct service provider must comply with the following parameters or be terminated with a 10 day notice. The direct service provider must provide:
 1. The Full Time Parent Educator hold a caseload of 18-20 families with at least 450 – 480 visits per year.
 2. A Part Time Parent Educator/Supervisor hold a caseload of 5 - 7 families, with at least 120 – 150 visits per year.
 3. Monthly FSRs with improved accuracy – and ALL submitted expenditures must adhere to Smart Start Cost Principles, using correct financial forms, with the numbers in the right columns. All financial FSR's are due on the 10th day of the month.
 4. All Programmatic Reporting due by the 10th day of the month following the end of the quarter, i.e. October 10th, January 10th, April 10th, and July 10th.
 5. Monthly number of caseload for Parent Educators reported by the 10th day of each month.

The board discussed the programming options at length, and have concerns but really hopes the direct service provider will be able to fulfill these requirements.

Ultimately, Steve Morris made the motion to accept the program oversight committees recommendation listed above with the stipulations for the programming in FY23-24.

2nd: Waynett Taylor.

All were in favor.

2. Safe Kids Coalition – Lauren Westin noted that this coalition provides safety instruction and resources to children and families regarding, car seat safety, bicycle safety, etc. The Partnership has been supporting the Coalition through the Public Education and Awareness Program in the past, but now the North Carolina Partnership for Children has added it to its catalog of Evidence-based/Evidence-informed programs, so the Partnership staff recommended to the program oversight committee that it be placed in a standalone Program.

Since recommendation comes from the program oversight committee, no motion is needed. The Board of Directors voted and all were in favor of approve Safe Kids Coalition as a new program for FY23-25.

3. Social Emotional Intervention - Lauren Westin noted that this program will help fill gaps with Social Emotional development and support, providing assessment and more intense services to children with no insurance or under insured in Cabarrus County. The Direct Service provider is a preferred organization with the CDSA.

Since this Program comes from the program oversight committee no motion is needed. The Board of Directors voted and all were in favor of approval for Social Emotional Intervention as an activity for FY23-25.

Lauren Westin then presented that during monitoring of the Early Education Liaison program this year, it was determined by RCCC that the previous way of verifying grades for Stipends during monitoring is no longer sufficient under FERPA law. Due to this finding, the Partnership requested that RCCC go back to July 1, 2021 through present and obtain releases from all scholarship and stipends recipients and report those that were unable to be obtained. RCCC reported a total of five signatures that they were unable to obtain, totaling, \$2,362. The Partnership Staff are requesting guidance from the board on how to proceed.

Gil Small made a motion to request RCCC repay \$2,362 for the students that received scholarship and stipends that can not be verified by Partnership staff.

2nd: Pam Smith.

All were in favor.

Governance Committee – Updated Approval of FY19-24 Strategic Plan:

Ann Benfield noted that Governance Committee has reviewed the Strategic Plan and will need the Board's approval, but since today's meeting was running long, she will table it until the June meeting. Ann asked the Board to please review the updates on the documents sent out and be ready for discussion at next meeting.

Connect to Purpose – Conscious Discipline Training:

Ann Benfield reported that almost 300 child care educators and directors were trained on March 18th on Conscious Discipline from a Master Training at the Great Wolf Lodge. The training was offered, free of charge, due to a partnership between the Partnership, Save The Children-Head Start, and Cabarrus County Schools. It was a wonderful experience for all, and is a building block that works with Inclusive Child Care and the new Social Emotional Intervention program starting next fiscal year. Ann is looking to secure funding through grants to offer the training again for families and community members. Danielle Mauldin and Waynett Taylor both emphasized what a great training it was. Ann thanked the board of directors for their support in searching for new programs to assist child care providers and families.

Support the Partnership – Contribution Reminder:

Beth Street encouraged board members to donate to the Partnership by June 30th, if they have not already this fiscal year. 100% Board giving is very important when applying for grants in the community.

Meeting Adjourned:

With no further business, and no objections, Danielle Mauldin moved to adjourn the meeting at 9:14 a.m.

2nd: Beth Street

All were in favor.

Next Meetings:

Board Meeting: Tuesday June 27, 2023 at 8:00 a.m. – All Saints Episcopal Church – Community Room

Executive Committee: Tuesday, May 23, 2023 at 8:00 a.m. via Zoom

Respectfully submitted,
Lauren Westin