

**CABARRUS COUNTY PARTNERSHIP FOR CHILDREN
BOARD OF DIRECTOR'S MEETING
Tuesday, August 22, 2023**

The Board of Directors of the Cabarrus County Partnership for Children met on Tuesday, August 22, 2023, at 8:00 a.m. at the Cabarrus County Partnership for Children Office and via requested Zoom link, which was advertised on our website and in our newsletter. District Court Judge Beth Street presided over the meeting.

These board members were present:

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| 1. Judge Beth Street | Government/Judge |
| 2. Gil Small | Community/Faith Community |
| 3. Marcella Beam | CHA/Community/Services (participated virtually) |
| 4. Pam Smith | CCM/Community/Services |
| 5. Steve Morris | County Commissioner/Government |
| 6. Patrick Graham | CFEA/Community/Services (participated virtually) |
| 7. Jackie Whitfield | (participated virtually) |
| 8. Kevin Garay | Government/Superintendent Kannapolis City Schools (participated virtually) |
| 9. Malisha Ross | Services/Partners BHM |
| 10. Lora Lipe | Government/DHS/Subsidy |

These board members were absent:

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| 1. Amos McClorey | Services/NAACP |
| 2. Melanie Holles | Government/Libraries |
| 3. Danielle Mauldin | Owner of Kids Korner/Services |
| 4. John Kopecki | Government/Superintendent Cabarrus County Schools |

A quorum was present.

These staff members were present: Ann Benfield, Patricia Sehorn, Ariel Ayers, and Lauren Westin

Welcome:

Judge Beth Street welcomed board members and thanked them for attending the board meeting. The group went around the table and introduced themselves as there were new Board Members in attendance.

Approval of Agenda:

The Board reviewed the agenda for today's meeting.

Pam Smith made a motion to approve the agenda.

2nd: Gil Small

All were in favor.

Approval of Consent Agenda:

The board reviewed the consent agenda documents that were emailed to members prior to the meeting, including: Minutes of June 27, 2023 board meeting, August 2023 ED Report, FY23-24 SS Expenditures, FY23-24 Other Funds Report, FY23-24 SUN Budget, board meeting schedule, and the Smart Start Accountability Plan 7/23.

Steve Morris made a motion to approve the consent agenda items with the removal of the board meeting schedule, so a discussion could take place.

2nd: Pam Smith

All were in favor.

Ann Benfield asked that the Meeting Schedule be removed from the Consent Agenda, so the board could discuss the board meeting time conflicts on the 4th Tuesday. After a discussion the board changed the board meeting

time to 1:00 pm on the fourth Tuesday and all board meetings will be held at the Cabarrus County Partnership for Children Office effective October 24th.

Board Background Check Policy Update – Action Item:

Lauren Westin presented that the policy for Background Checks for Board Members that requires a revision to include the frequency at which the background checks will be run, specifically in relation to if a board member serves more than two terms. Partnership staff request that the board approve the following addition to the policy:

Frequency:

A background check will be run at the start of each board member new term. If they serve additional terms in the future, a background check will be run at the beginning of each subsequent term.

Steve Morris moved to approve the addition of this section to the Background Check Policy for Board Members.

2nd: Gil Small

All were in favor.

Program Oversight – Action Items:

Lauren Westin presented that during the program planning meeting with the Early Education Liaison program it was determined that due to lack of interest the Business Administration courses be removed from the CAD and focus on EDU 119 be taught in Spanish, we are requesting the board remove the language related to that track from the Contract Activity Description. It is also requested that the board change the word “center” to “facility,” to include all types of child care facilities.

Pam Smith made the motion to approve the Contract Activity Description changes for the Early Education Liaison program.

2nd: Lora Lipe

All were in favor.

Lauren then presented that the Program Oversight Committee met at the beginning of August to review 4th Quarter outputs and outcomes for programming. There were no concerns at this time and the minutes and full 4th quarter report is included in the packet for the board to review.

Updated Strategic Plan Request from Governance Committee:

Ann Benfield presented that the Governance Committee met and revised the FY 2019 – 2024 Strategic Plan about 6 months ago and are presented their proposed revisions to the board today. Ann Benfield reviewed each highlighted update in the attached “Updates for CPC SP, 4 17 23” document that was sent to the Board ahead of the meeting today. Ann Benfield shared that the board would be working with a consultant in 2024 to develop a new FY 2024 - 2029 in the coming months.

There were no questions regarding the proposed changes.

Pam Smith moved to accept the proposed revisions to the Cabarrus County Partnership for Children FY 2019-2024 Strategic Plan dated 4/17/23.

2nd: Malisha Ross

All were in favor.

Update on Rebranding & Website Redesign & FY 2024-2029 Strategic Plan:

Ann Benfield presented that it was decided at the last meeting that the redesign of the website and rebranding would happen following the development of the new FY 2024 – 2029 Strategic Plan so that it could be incorporated. Robbie Furr, who is a former Board Chair and has a long history and knowledge of Smart Start will be heading up the Strategic Planning process for the Partnership.

Voices for Children 25th Anniversary Celebration – December 5th:

Ann Benfield presented that the Voices for Children Luncheon will be held December 5th at 12 p.m. at a new location, McGill Baptist Church. It was decided to change the location because the Partnership and Perry Productions are developing a special 25th Anniversary video and need better technology resources that McGill can provide.

Ann Benfield noted that the next Board Meeting will be held on Tuesday, October 24, 2023 at 1 p.m. at the Partnership Office at 1307 S. Cannon Blvd., Kannapolis, NC 28083, right beside the Cabarrus County Department of Human Services.

Ann Benfield also noted that in lieu of the next Executive Committee Meeting, the Partnership will be hosting the local Karen Ponder Award Presentation with Smart Start President, Amy Cabbage, at the Barn at Frank Liske Park on Tuesday, September 26, 2023 at 10:00 a.m.

With no further business, Steve Morris moved to adjourn the meeting at 9:05 a.m.

2nd: Pam Smith

All were in favor.

Respectfully submitted,
Lauren Westin