

**CABARRUS PARTNERSHIP FOR CHILDREN
BOARD OF DIRECTOR'S MEETING
TUESDAY, AUGUST 22, 2017**

The Board of Directors of the Cabarrus Partnership for Children met on Tuesday, August 22, 2017 at 12:00 noon at All Saints Episcopal Church. Board Chair Robbie Furr presided over the meeting.

These board members were present:

- | | |
|-----------------------|---|
| 1. Virginia Amendum | Community/Business |
| 2. Rob Betler | Community/Business/Finance Representative |
| 3. Gale Coor | Government |
| 4. Jeanne Dixon | Community/Business |
| 5. Robert Furr | Government |
| 6. Steve Morris | Government |
| 7. Yolanda Simms | Community/Business |
| 8. Hilary Smith | Services |
| 9. Rose Staples Deese | Community/Business/Attorney |

Quorum was established

These board members were absent:

- | | |
|----------------------------|---|
| 1. Amos McClorey | Services |
| 2. Maureen O'Bryan | Services/Early Childhood Representative |
| 3. Denisha Torrence-Nesbit | Government |

These staff members and guests were present: Ann Benfield and Stephanie Bynum

Welcome & Introductions

Robbie Furr welcomed everyone to the meeting and thanked them for attending.

Approval of Agenda

Ginny Amendum made the motion to approve the agenda as presented.

2nd: Rob Betler

The motion passed unanimously.

Consent Agenda

Consent Agenda items were emailed to board members prior to the meeting, including: Minutes of June 13, 2017 Board Meeting, ED Report, Head Start Outcomes Data and Finance Reports (Smart Start Expenditures, NC Pre-Kindergarten Expenditures, Head Start Financial, Head Start Credit Card Report, Smart Start In-kind and Other Funds Report).

Ginny Amendum moved to accept the Consent Agenda Items as presented

2nd: Steve Morris

The motion passed unanimously.

ACTION ITEMS:

Governance Committee Recommendations

Rose Staples Deese discussed the committee's recommendation regarding term limits for existing board members effective this fiscal year. The term limits will be set to coincide with the fiscal year and staggered to assure continuity. The current by-laws state that a board member's term is 2 years, with 2 consecutive terms permitted. A board member may resume her/his position after a one year break but may not serve more than a 4 year consecutive term. Current board members recommended term limits are as follows:

June 30, 2018

Maureen O'Bryan

Gale Coor

Jeanne Dixon

Amos McClorey

June 30, 2019

Robbie Furr

Rob Betler

Yolanda Simms

Hilary Smith

June 30, 2020

Denisha Torrence Nesbit
Ginny Amendum
Rose Staples Deese.

The board were all in favor of the recommendations of the terms of existing board members. Board members were asked to begin thinking of potential board members to fill 4 openings for FY 18-19. Recommendations for new board members should be submitted to Governance Committee or Ann Benfield.

Rose also reported the Governance Committee recommends all board members should submit to a background check that is acceptable to the Partnership to serve on the board. This is Best Practice for non-profit agencies. After discussion, the board voted to oppose the recommendation. Rose voted in favor of the recommendation. The board requests the committee to explore other non-profits policies and establish a set of standards for background checks for board members and then bring back to the board for vote and consideration.

Program Oversight Committee:

Stephanie Bynum presented the following recommendations by the committee for CAD changes for the Emergency Dental Program and Project Baby Reach.

Emergency Dental Services, Activity ID# 235

Smart Start funds will support restorative dental treatment, through purchase of services in the fixed or mobile dental clinics as well as emergency care from specialists. These funds will support services for children birth to age 5 not yet in Kindergarten who are not Medicaid eligible or insured. The Cabarrus Health Alliance will maintain eligibility documentation to include proof of the child's age, Medicaid eligible or insurance status. ~~The funds will support administrative staff time associated with scheduling, completing eligibility requirements, patient follow up and processing of billing up to 0.20 FTE.~~

Deletion of strikethrough in CAD to reflect FY17-18 budget allocation for purchase of services only. The committee recommends the Emergency Dental Services CAD amendment. All were in favor.

Project Baby Reach, Activity ID# 227

Family Support Network (FSN) of the Southern Piedmont will provide information on developmental milestones, community resources, social supports, follow-up with families and referrals to the Early Intervention Program or special education services. This program may serve families in the Neonatal Intensive Care Unit (NICU) for premature infants and the Mother/Baby Unit for babies born at term and high risk OB units. Up to 2 FTE FSN staff may provide parents of babies with identified need a care notebook, assist in accessing services and resources, provide a smooth transition from the hospital to the home, provide support groups, parent-to-parent matching, and trainings to parents. The project staff may also provide information to families of babies born at CHS-NE on developmental milestones, community resources, and if needed, specific information on medical or developmental concerns. *Smart Start funds may be used to support hospital lodging and travel expenses incurred by families during child's hospitalization.* The project staff may obtain family contact information with respect to all HIPPA privacy rules and the family may receive follow-up phone calls from the FSN. Funds may be used to provide administrative support, general office *supplies*, ~~and~~ program supplies, *and incentives*.

Italicized wording inserted in CAD to reflect FY17-18 budget allocation for noncash grants and incentives totaling \$1,542 added to program. The committee recommends the Project Baby Reach CAD amendment. All were in favor.

INFORMATION ONLY

Head Start Report

Ann Benfield shared that Katie Boudet completed the Head Start Report in June before she left with 170 children enrolled for June. The PIR and all Head Start Report have been submitted on the Enterprise System. Staff will complete final financial reporting to the federal government after the Partnership's audit is complete later this fall. Ann reports she is unsure when Head Start will open for this school year due to current renovations going on at Long Preschool.

Development Committee Report

Ginny Amendum emphasized the importance of board participation in helping raise private funds, with the Voices for Children Annual Luncheon. To assist with "branding" for the luncheon, a new "Voices for Children" logo has been developed. Staff has been working diligently to secure corporate gifts to offset expenses for the luncheon. To date, 2 donations have been received:

\$500 from Hillbish Ford and \$125 from Ellis Jewelers. Ginny encouraged the board to complete the Corporate Sponsor Contact Forms to help facilitate development efforts. Staff will work on a brochure for luncheon that will help potential donors better understand how donations may be used (for example, NICU “rooming in” charges, coats, books, car seats, etc...)

Mission Moment

Ann Benfield presented the Head Start Annual Report for the FY 16-17 school year. She noted the growth in Child Outcomes, and was especially proud of the increase in the social-emotional outcome and the education of our teachers. It was a good year.

Anne Laukaitis Award

Ann Benfield shared the guidelines and nomination form for the Champion for Children Award. The deadline for nominations is 5:00 pm on Friday, September 29, 2017.

20th Anniversary 9/2018

Ann Benfield discussed the upcoming 20th anniversary of the Partnership. CPC was founded on September 7, 1998. Robbie Furr felt strongly that we do need to plan some type of anniversary celebration. Some initial ideas include a featured speaker and inviting previous board members in hopes the event might increase community awareness as well as raise money for the Partnership. The formation of a Taskforce was suggested. Robbie and staff will meet to discuss next steps.

Next Meeting

Robbie Furr reminded everyone that the Executive Committee will be meeting Tuesday, September 12, 2017 at 7:30 at Punchy’s Diner. The board of directors will meet again on October 24, 2017 at noon at All Saints Episcopal Church.

With no further business, Hilary Smith made the motion to adjourn the meeting.

2nd: Yolanda Simms.

All were in favor.

The meeting was adjourned at 1:10 p.m.

Respectfully submitted,

Stephanie Bynum