

**CABARRUS PARTNERSHIP FOR CHILDREN  
BOARD OF DIRECTOR'S MEETING  
TUESDAY, FEBRUARY 23, 2021**

The Board of Directors of the Cabarrus Partnership for Children met on Tuesday, February 23, 2021, at 12:00 noon via Zoom meeting, which was advertised on our website and in our newsletter. Vice Board Chair Jackie Whitfield presided over the meeting.

**These board members were present:**

- |                     |                                    |
|---------------------|------------------------------------|
| 1. Jackie Whitfield | Community/Faith Community/Advocate |
| 2. Karen Calhoun    | Government                         |
| 3. Joseph Houston   | Community/Business                 |
| 4. Danielle Mauldin | Services                           |
| 5. Beth Street      | Government                         |
| 6. Gil Small        | Community/Faith Community          |
| 7. Steve Morris     | Government                         |

**These board members were absent:**

- |                        |                     |
|------------------------|---------------------|
| 1. Waynett Taylor      | Government          |
| 2. Dr. Rosolena Conroy | Community/Physician |
| 3. Rachel Brazil       | Services            |
| 4. Jeanne Dixon        | Community/Advocate  |
| 5. Amos McClorey       | Services            |

**A quorum was present.**

**These staff members and guests were present:** Ann Benfield, Ariel Ayers, Lauren Westin, and Contracted Evaluator, Beth Gilbert.

**Welcome, Introductions, Vice Chair's Remarks:**

Jackie Whitfield welcomed board members and thanked everyone for attending.

**Approval of Agenda:**

The Board reviewed the agenda for today's meeting.

Joseph Houston made a motion to approve the agenda as is.

2<sup>nd</sup>: Karen Calhoun

All were in favor.

**Consent Agenda:**

Consent Agenda items were emailed to board members prior to the meeting, including: Minutes of October 27, 2020 Board Meeting, February 2021 ED Report, FY 20-21 SS Expenditures, FY20-21 NCPK Expenditures, FY20-21 Other Funds Report, FY 20 SUN Budget, and Subsidy Report. Ann Benfield noted that they have not received a new Subsidy Report and the SUN Budget was not in the documents sent to the Board. Ann explain the last Subsidy Report was from December, 2020 and we did not receive the January Report, the SUN Budget is spending on target.

Steve Morris made a motion to approved the consent agenda as listed with the removal of the FY20 SUN Budget and Subsidy Report.

2<sup>nd</sup>: Joseph Houston

All were in favor.

**Reallocation of FY20-21 Smart Start Funds:**

Ariel Ayers presented the reallocation of the budget for FY20-21. The reallocation was moving money into Subsidy to help cover the children on the waitlist, adding money to CCHC to cover expenses that are normally covered by the Stanly Partnership, and reallocating money that had been reverted by one of the Direct Services Provider. Notes were included on the Proposed Reallocation document. Jackie Whitfield presided over the board vote as follows:

<b>Activity</b>	<b>1<sup>st</sup></b>	<b>2<sup>nd</sup></b>	<b>Abstentions</b>	<b>Notes</b>
Subsidy	Beth Street	Joseph Houston	Steve Morris, Karen Calhoun, Danielle Mauldin	All were in favor.
Subsidy Admin				
Dual Subsidy	Joseph Houston	Beth Street	Steve Morris, Karen Calhoun	All were in favor.
Dual Subsidy Admin				
NC Pre-K Program	Joseph Houston	Gil Small	Steve Morris, Danielle Mauldin	All were in favor.
NC Pre-K Non TANF				
CCHC	Steve Morris	Karen Calhoun	Danielle Mauldin	All were in favor.
Program Management				
Public Education and Awareness				
Family Education and Support	Steve Morris	Gil Small	Joseph Houston	All were in favor.
Parents As Teachers				

**Cost Allocation Plan:**

Ariel Ayers presented that because the Smart Start funding had been removed from the Dual Subsidy that time also need to removed and percentages changed on the Cost Allocation Plan.

Gil Small moved to approve the Updated Cost Allocation Plan as presented.

2<sup>nd</sup>: Beth Street

All were in favor.

Ann Benfield that there is unspent money in Emergency Dental, but that we can still move the money at the reallocation in May if children aren't identified to use it.

**Program Oversight Committee Report:**

Lauren Westin presented that the Program Oversight Committee met on February 16, 2021 to begin discussing submitted proposals for FY21-23. While they do not have a finalized recommendation for the board at this point of time, they will have recommendations at the next Board Meeting in April. The committee had some follow up questions for a couple of the applicants that they want addressed prior to making their decision. They have also been reviewing quarterly outputs and there continue to be a few obstacles related to COVID-19. The committee are watching these closing with the guidance from NCPC to make sure that programs are going to be able to perform as intended and if any cannot perform, we need to make sure funding is used responsibly on programs that can.

**Executive Committee Reports & Election of new Board Member:**

Jackie Whitfield first presented that she has been so lucky to get to work on the Early Childhood Taskforce with Ann Benfield and Waynett Taylor, created by the County Commissioners to prioritize Early Childhood in the county. The county has created a position of Early Childhood Education Coordinator and recently hired Carla Brown filled the position. Carla is working hard in the community to get to know everyone. And the Executive Committee would like to nominate Carla to become the newest board member at the Partnership.

Since this nomination came from the executive committee, no motion was needed. Carla Brown was voted unanimously to be a new board member for the Cabarrus Partnership for Children.

Ann Benfield also reported that two previously nominated Board members, Kathryn James and Sophia Scott had not been able to attend a meeting since being nominated and had not completed required board documents/paperwork. The Executive Committee voted and sent thank you letters to both individuals and excused them from the board, as this seemed to not be a good time for them to be board members.

**Voices for Children Social Media Campaign and Fundraising 2020:**

Ann Benfield stated that although we were unable to host to Annual Voices for Children Luncheon this year, our social media campaign raised more money than ever in the history of the luncheon. Ann reported the following funds raised:

\$7,500 – in unrestricted funds from the social media campaign

\$2,800 – donations to be used to purchase coats

\$5,000 – grant received from the Speedway Children’s Charity to replenish the Emergency Fund

\$270 – from the Christmas Tree at the Cannonballers Stadium that was donated by Waynett Taylor

Ann then reported that the Final Audit had been shared with the Executive Committee, which she had forgotten to include in the committee update; everything was good with the audit and it had been reviewed and submitted.

Ann also reported that she had received funding from the county to purchase supplies for Cabarrus County childcare centers and from Kannapolis City to purchase supplies for those centers. The community has been very helpful in fulfilling the needs of the childcare centers.

**Update on Office and Staff:**

Ann Benfield reported the office is still closed and that most staff are still working from home, although she and Ariel are in the office between three and five days a week. She reported that all but two staff have chosen to receive the vaccine and are vaccinated at this point in time.

**SUN Clinic Update:**

Ann Benfield reported that the SUN clinic now has between 20 and 25 participants and several of the most beautiful babies have been born at full term.

**Other Business:**

Ann Benfield asked that the board please pray for Waynett Taylor who has not been doing very well, and she hopes that prayers will help her to get back to us soon.

**Meeting Adjourned:**

With no further business, Jackie Whitfield thanked everyone for the work they are doing and to build awareness in the community.

Joseph Houston moved to adjourn the meeting.

2<sup>nd</sup>: Steve Morris

All were in favor and the meeting was adjourned at 12:41 p.m.

**Next Meetings:**

Executive Committee: Tuesday, March 23, 2021 at 8:00 a.m. via Zoom

Board Meeting: Tuesday, April 27, 2021 at 12 p.m. via Zoom

Respectfully submitted,

Lauren Westin