

**CABARRUS PARTNERSHIP FOR CHILDREN
BOARD OF DIRECTOR'S MEETING
TUESDAY, August 25, 2015**

The Board of Directors of the Cabarrus Partnership for Children met on Tuesday, August 25, 2015 at 12:00 pm at the Partnership Office. Robert Furr presided over the meeting.

These board members were present:

- | | |
|----------------------------|--------------------|
| 1. Robert Furr | Government |
| 2. Gale Coor | Government |
| 3. Jeanne Dixon | Community/Business |
| 4. Steve Morris | Community/Business |
| 5. Amos McClorey | Services |
| 6. Yolanda Simms | Community/Business |
| 7. Rob Betler | Community/Business |
| 8. Hilary Smith | Services |
| 9. Denisha Torrence-Nesbit | Government |

Quorum was established

These board members were absent:

- | | |
|--------------------|--------------------|
| 1. Maureen O'Bryan | Services |
| 2. Angela Foley | Services |
| 3. Laura Baker | Community/Business |

These staff members and guest were present: Ann Benfield and Beth Gilbert.

Robbie Furr welcomed everyone to the meeting and thanked them for attending.

ACTION ITEMS:

Minutes of Previous Meetings

Robbie indicated the minutes of the June 16, 2015 meeting had been emailed for the board's review.

***Approval of Minutes for June 16, 2015**

The minutes of the June 16, 2015 as submitted:

- | | |
|-------------------|---------------|
| Motion: | Steve Morris |
| 2 nd : | Amos McClorey |
| Abstentions: | None |
| All in favor | |

Board Materials

Ann Benfield added several items to the board packet today:

1. Board Meeting Schedule for FY 15 – 16
2. Acronym list for board members
3. Anne Laukaitis Award Nomination Form – due September 25, 2015
4. Board Volunteer Form – to keep track of attendance (please complete and leave with us)
5. Conflict of Interest Policy
6. Conflict Disclosure Statement (Please complete today before you leave)

Consent Agenda Items:

Robbie Furr presented the Consent Agenda Items appropriated by Finance Committee:

1. FY 14 – 15 Year End Financial Report
2. FY 15 – 16 Contacts (Contract Activity Description (CAD) Changes – Add New Activity)
3. FY 15 – 16 FY 15 – 16 Cost Allocation Plan

After a discussion:

- | | |
|-------------------|-----------------------------------------------------|
| Motion: | Jeanne Dixon – moved to accept consent agenda items |
| 2 nd : | Gale Coor |
| Abstentions: | None |
| All in favor | |

Board Committee Reports:

Program Oversight Committee:

Ann Benfield reported

The Program Oversight Committee met on August 11th and discussed:

1. Reviewed the Committee job description
2. Reviewed and discussed the 4th quarter of FY 15 Service Report
3. Reviewed and discussed 2014 Disaggregated PBIS results and programs were discussed that influence the criteria
4. Discussed general updates on FY 16 planning and programming – this discussion included the request for contract modifications by UNC-C for the Healthy Lifestyles. The Program Oversight Committee encouraged Myra Sides and Ann Benfield to seek guidance on modifications with NCPC and then communicate their guidance with UNC-C. Myra Sides is currently working with UNC-C to sign the contract with limited modifications at the guidance of NCPC.
5. Future meetings were discussed.

Finance Committee

The Finance Committee met on July 28, 2015 and items above were placed on the Consent Agenda. These items were also discussed:

1. Request of UNC-C to modify the contract for FY 15 – 16. The committee general consensus was to change the FY 15 - 16 contract end date and deny changes to the contract language as the document is developed by NCPC and not among the modifiable contract sections. Staff was instructed to respond to the changes in accordance with the guidance of NCPC.
2. Accounting and Contracting Policies Review – Accounting Policy 2000, 2001, and Contracting Policy 3000, delegated the responsibility to the Executive Director for recommending and developing policies and procedures to ensure the Partnership remains in compliance with the laws, contracts, and guidance issue by the Partnership's funding sources. Staff is in the process of reviewing all Accounting and Contracting policies. Staff are moving toward a paperless environment.
3. The Finance Committee agreed to serve with the Executive Committee as the Audit Committee of the Partnership.
4. The Finance Committee discussed the Head Start grant award for 5 years effective July 1, 2015 through June 30, 2020. The Head Start sites will be at Long Preschool and Lockhart Early Learning Center.

Development Committee

The Development Committee met July 1, 2015 and discussed these items:

Yoland Simms reported the committee divided the committee into 4 sections:

1. Contributions and Donations – Yolanda Simms
2. Annual Plan – Denisha Torrence-Nesbit
3. Board Participation – Jeanne Dixon
4. Accountability – Angela Foley

Denisha Torrence-Nesbit reported on the Open House and the involvement of the Chamber and the mayor of Kannapolis City. Jeanne Dixon provided a handout on the Partnership and the Board's Participation responsibilities and also listed possible donors and arenas for recruitment. Ms. Jeanne stated the the board members should be advocates for the Partnership and educate the community.

Ann Benfield provided a one-pager with talking points on the partnership.

The board discussed:

Updating the website and make more current. Also, website needs donor sections for people to donate. (Steve Morris suggested contacting Lisa Perry to help with website and social media.)

Rob Betler asked if there was a board giving goal and if it would be possible to have a per cost per child for a program or for a car seat or crib? People are more willing to support if they know what they are supporting.

Rob Betler also asked for a more formal board giving campaign with a deadline so all board members will give. Or could possibly have a "Give or Get" Campaign

Yolanda Simms stated the Development Committee would review all the request and report back to the board at the September meeting.

Governance Committee

Governance Committee – Amos McClorey reported he and Laura Baker did not meet in July.

Executive Committee

Executive Committee – Robbie Furr reported the Executive Committee did not meet, because work was done in the Finance Committee.

NCPK Early Education Committee

Ann Benfield presented the NCPK Budget for FY 15 – 16. Ann stated the Partnership is the administrator of NCPK in Cabarrus County, but the State of NC mandates the NCPK Committee to allocate the funding. The budget is provided as information to the board on the allocation of state funding for NCPK in Cabarrus County.

Identifying Needs:

Ann Benfield reported the three main community needs she is focusing: (She also asked if there are others she should consider)

1. Homelessness
2. Mental Health Services
3. Childhood Obesity (Nutritious Food for our children)

Ann gave each board member a copy of an article, “*Conversational Leadership: Thinking Together For A Change,*” by Thomas J. Hurley and Juanita Brown. She asked everyone to read the article by the September meeting so the board can discuss the community needs above. She wants the board to:

1. Clarify purpose and strategic intent
2. Explore critical issue and questions on each community need
3. Engage all stakeholders
4. Skillfully use collaborative social technologies
5. Guide collective intelligence toward effective action
6. Foster innovative capacity development

Please read and be ready to discuss and share your ideas and focus for the Partnership.

INFORMATION ONLY:

Executive Director’s Report

Ann presented her report for July/August:

Highlights July /August:

- Meetings with Faith Leaders
- Meetings with Direct Service Providers
- Working on Head Start transition with Cabarrus County Schools
- Child Care Director’s Training with Division of Child Development Early Education
- Meetings with County of One Portal of Entry
- LICC Meeting
- Samaritan’s Feet Event in Logan Community
- Transportation Advisory Committee Meeting
- Open House for Head Start
- Connecting Community Partners
- Learning Garden at CHS-NE Open House
- Trauma Task Force Meeting
- Meeting with community partners and other webinars
- Leadership Council
- Weekly Rotary Meeting

Looking to September:

- Working with CHS-NE on NICU Reunion
- CCDBG Forum to discuss State Implementation Process
- Pre-Licensing Training for Head Start sites
- IT Meeting on One Portal of Entry
- BUILD Local Leaders Network on State/Community Systems Development Webinar
- Innovative Approaches Steering Committee Meeting
- NCPK Early Education Meeting
- Healthy Cabarrus Community Needs Assessment Meeting
- Ecumenical Gathering Planning Meeting
- Child Protection Team Meeting
- NC-Script Meeting at Stanly
- Trauma Taskforce Meeting

- Meeting with community partners and other webinars
- CHS-NE Division Meeting
- Leadership Council
- Weekly Rotary Meetings

Board Chair Report

Robbie Furr asked everyone to make sure to make their donation to the Partnership at the September meeting so they would be all set for the upcoming holidays. He also reported he would not be able to attend the next September board meeting because he would be on vacation in Cancun. He wanted to make sure Laura Baker would be in attendance.

Without any other business Jeanne Dixon moved to adjourn the meeting and Denisha Torrence-Nesbit seconded and all were in favor. Meeting adjourned at 1:30 p.m.

Respectively Submitted,

Ann Benfield, Executive Director