

**CABARRUS PARTNERSHIP FOR CHILDREN  
BOARD OF DIRECTOR'S MEETING  
TUESDAY, AUGUST 25, 2020**

The Board of Directors of the Cabarrus Partnership for Children met on Tuesday, August 25, 2020, at 12:00 noon via Zoom meeting, which was advertised on our website and in our newsletter. Board Chair Waynett Taylor presided over the meeting.

**These board members were present:**

- |                        |                                    |
|------------------------|------------------------------------|
| 1. Jackie Whitfield    | Community/Faith Community/Advocate |
| 2. Karen Calhoun       | Government                         |
| 3. Waynett Taylor      | Community/Education                |
| 4. Jeanne Dixon        | Community/Advocate                 |
| 5. Joseph Houston      | Community/Business                 |
| 6. Dr. Rosolena Conroy | Community/Physician                |
| 7. Steve Morris        | Government                         |
| 8. Danielle Mauldin    | Community/Services/Childcare       |
| 9. Beth Street         | Government                         |

**A quorum was present.**

**These staff members and guests were present:** Ann Benfield and Lauren Westin

**Welcome, Introductions, Chair's Remarks:**

Waynett Taylor welcomed board members and thanked everyone for attending. Waynett introduced new Board Members, Danielle Mauldin and Beth Street to the group. Ann Benfield requested that all Board Members in attendance introduce themselves to the group.

**Approval of Agenda:**

The Board reviewed the agenda for today's meeting.

Karen Calhoun made a motion to approve the agenda as is.

2<sup>nd</sup>: Dr. Rosolena Conroy

All were in favor.

**Consent Agenda:**

Consent Agenda items were emailed to board members prior to the meeting, including: Minutes of June 23, 2020 Board Meeting, August 2020 ED Report, FY20-21 Board Meeting Schedule, FY 20-21 SS Expenditures, FY20-21 NCPK Expenditures, FY20-21 Other Funds Report, FY 20 SUN Budget, and Subsidy Report. Ann Benfield noted that she moved these reports to the Consent Agenda if they were just updates and if any of the reports required discussion it could be moved to a line item on the Agenda.

Jackie Whitfield moved to accept the Consent Agenda items as presented.

2<sup>nd</sup>: Karen Calhoun

All were in favor.

**New Board Member Approval:**

Ann Benfield notified the board that Susanna Smith had to withdraw her name as a new board member, but nominated her daughter, Kathryn James, to serve in her place. Kathryn is an employee of Pro Cal Professional Decals, Inc. and works with the NASCAR community. Ann Benfield has also spoken with Amos McClorey about serving as a board member again and he is interested. Ann noted that during the NCPK monitoring last week she was informed that the Board will need a minimum of 13 members. Ann is requesting possible candidates so that they can be voted on and added by the October board meeting.

Steve Morris moved to approve these two individuals as new board members for FY20-22.

2<sup>nd</sup>: Jeanne Dixon

All were in favor.

### **Program Oversight Committee Report:**

Lauren Westin presented the minutes from the Program Oversight Committee meeting on August 18<sup>th</sup>. There were no issues with programs to be noted, the committee reviewed the 4<sup>th</sup> Quarter reports from FY19-20. Most deficiencies in outputs and outcomes were due to COVID and we are watching programs closely and keeping in contact with them regularly as they have to adapt their programming. Also, Lauren noted that NCPC is rolling out guidance to help make programming decisions in light of COVID and changes to programming that will be communicated to Program Oversight and the DSPs in the next few weeks.

Lauren notified the board that this year is a bidding year and that over the next couple board meetings the proposed Program Planning Timeline will need to be approved with priorities to be identified in the RFP, which is currently scheduled to go out in early November.

### **Request from C4 and Lobbyist for Smart Start:**

Ann Benfield reported that she had been contacted by Cindy Watkins, the former president of Smart Start, requesting Cabarrus County Partnership of Children make a donation toward funding C4 and Connie Wilson the lobbyist for Smart Start. In previous years, the board has chosen to not donate as this money must come solely from private donations.

Steve Morris moved to not donate at this time due to limited opportunities to fundraise in the foreseeable future.

2<sup>nd</sup>: Joseph Houston

All were in favor.

### **Voices for Children Luncheon Recommendations:**

Ann Benfield presented that in light of restrictions of groups of people due to COVID and after speaking with staff, she has decided to cancel the Annual Voices for Children Luncheon. Ann recommended to the Board to do a month of giving during December with a series of videos being released on social media on every Tuesday during the month. These videos will focus on client stories, Chairperson thanking the community for their support, and an "ask" for donations, and a short video on the Anne Laukaitis Award winner.

The Board agreed with cancelling the Annual Luncheon and liked the idea of the December giving campaign.

### **Anne Laukaitis Award Nominations:**

Ann Benfield has included the nomination form in the Board Meeting documents and will be sending it out in the community this week.

### **Update on COVID19 Donations from the Community since March 2020:**

The Partnership receive \$10,000 from Foundation of the Carolinas, \$5,000 from Kannapolis City, and private donations, but we have also received lots of inkind donations from the community since March to give to the child care providers. We received:

985 – hand made face masks (made by 18 ladies)

52 gallons of Hand Sanitizer (made by 4 businesses)

1500 pairs of gloves (made by 1 organization)

78 gallons of bleach & 235 gallons of disinfectant was donated by 1 person

\$500 donation was made by one couple

The School of Nursing at Pfeiffer University donated all their nursing school supplies and it was delivered to Dr. Pakash in Concord (gowns, disposable masks, etc.)

### **Update on Office and Staff:**

Ann Benfield reported that after the NCPC monitoring visit last week she realized that all Board Members may not be aware that the Partnership has an Employee Protection Policy - "Whistle Blower" Policy. She wanted the board to be aware in case they were ever interviewed by NCPC or the auditor in the future regarding Fraud.

**Conflict of Interest Disclosure:**

Ann Benfield then presented the Conflict of Interest Disclosure Statement that she will need each board member to complete. Lauren Westin offered to send these to all Board Members via DocuSign since we don't know the next time we will be able to meet in person.

**Meeting Adjourned:**

With no further business, Karen Calhoun moved to adjourn the meeting.

2<sup>nd</sup>: Dr. Rosolena Conroy

All were in favor and the meeting was adjourned at 12:47 p.m.

**Next Meeting:**

Board Meeting: Tuesday, October 27, 2020 at 12:00 p.m. via Zoom

Executive Committee: Tuesday, September 22, 2020 at 8 a.m. via Zoom

Respectfully submitted,

Lauren Westin