

**CABARRUS PARTNERSHIP FOR CHILDREN  
BOARD OF DIRECTOR'S MEETING  
TUESDAY, OCTOBER 23,2018**

The Board of Directors of the Cabarrus Partnership for Children met on Tuesday, October 23, 2018 at 12:00 noon at All Saints Episcopal Church. Board Chair Robbie Furr presided over the meeting.

**These board members were present:**

- |                            |                             |
|----------------------------|-----------------------------|
| 1. Rose Staples Deese      | Community/Business/Attorney |
| 2. Robert Furr             | Government                  |
| 3. Joseph Houston          | Community/Business          |
| 4. Dr. Kim Kane            | Community/Business/Dentist  |
| 5. Cheryl Kelling          | Community/Advocate          |
| 6. Steve Morris            | Government                  |
| 7. Denisha Torrence Nesbit | Services                    |

**These board members were absent:**

- |                     |                                    |
|---------------------|------------------------------------|
| 1. Yolanda Simms    | Community                          |
| 2. Hilary Smith     | Services                           |
| 3. Jackie Whitfield | Community/Faith Community/Advocate |

**A quorum was present.**

**These staff members and guests were present:** Ann Benfield, Ariel Ayers, Lauren Westin and Stephanie Bynum (contracted program manager).

**Welcome, Introductions, Chair's Remarks**

Robbie Furr welcomed board members and thanked everyone for attending.

Per policy approved April 2018, board members were asked to complete required forms related to background checks to be conducted by FirstPoint, Inc. in Greensboro, NC. Stephanie Bynum shared that First Point will contact each member via email to begin the process.

**Approval of Agenda**

Steve Morris made the motion to approve the agenda as presented.

2<sup>nd</sup>: Cheryl Kelling

The motion passed unanimously.

**Consent Agenda**

Consent Agenda items were emailed to board members prior to the meeting, including: Minutes of August 28, 2018 Board Meeting and October ED Report.

Steve Morris moved to accept the Consent Agenda items as presented.

2<sup>nd</sup>: Cheryl Kelling

The motion passed unanimously.

**ACTION ITEMS:**

**Program Oversight Committee**

Stephanie Bynum presented a draft Healthy Food and Beverage Policy that came as a recommendation from the Program Oversight Committee. A lengthy discussion was held by board members expressing concerns about the proposed policy. The board recommended presenting the draft policy to the current direct service providers to solicit their input. Staff will gather feedback from providers and the policy will be revisited at a later date by the Program Oversight Committee and Governance Committee.

The Request for Proposals for FY19-21 was presented. In addition to the RFP posting on our website, a legal ad will be placed in the *Independent Tribune*. Perry Productions will also share the RFP on various digital media platforms.

### **Finance Reports & FY 18-19**

Ariel Ayers reviewed the FY 18-19 Smart Start Expenditure Report, FY 18-19 NCPK Expenditure Report, FY 18-19 CCDF/NCPK Expenditure Report, and the FY18-19 Other Funds Report (private funds). Staff hopes that 30 additional children will be added to child care subsidy during months of October and November.

Ariel presented the FY18-19 Budget Proposed Reallocation with the following proposed allocation adjustments: 1) Increase Subsidy/NC Pre-K program by \$6,200 to cover additional Smart Start funds needed to cover final slot allocation; and 2) Add \$3,800 to Additional Child-Care Related/ NC Pre-K Non TANF/CCDF to cover 2 Non-TANF slots.

Denisha Torrence Nesbit made the motion to approve the aforementioned allocation adjustments.

2<sup>nd</sup>: Rose Staples Deese.

Motion passed with six affirmative votes and one abstention (Steve Morris).

Ariel also presented a proposed allocation adjustment of an increase of \$5,679 to the Family/Family Education and Outreach budget due to insurance costs and a portion of a part-time contracted assistant.

Rose Staples Deese made the motion to approve the allocation adjustment.

2<sup>nd</sup>: Cheryl Kelling

Motion passed with six affirmative votes and one abstention (Joseph Houston).

The Partnership's 2017 tax return was prepared by the MAC site and presented by Ariel Ayers for approval.

Cheryl Kelling made the motion to approve the tax return as submitted.

2<sup>nd</sup>: Kim Kane

All were in favor.

### **Executive Committee Report**

Robbie welcomed new staff member Lauren Westin. Lauren is the new Smart Start Program Manager. He reported that the committee discussed the upcoming Voices for Children luncheon, including possible sponsors for the event as well as details of the luncheon.

The committee has reviewed a proposal from Ginny Amendum for development of the FY19-24 Strategic Plan. More information about the strategic plan will be brought to the board in February.

### **Governance Committee**

Rose reported the committee reviewed the board matrix and determined that another board member from the governmental sector is needed. The committee presented Karen Calhoun, Director of the Department of Human Services, for board membership. All approved, the board looks forward to welcoming her at the December Annual Meeting.

### **Development Committee**

Ann reported sponsors are still needed for the Voices for Children Luncheon. Individual pledges of \$725 have been made to date. Perry Productions is filming a video of a current AL Brown student who attended NC Pre-K. The video will be used at the luncheon.

The Cuddle Up Coat Drive began on October 1. The Cabarrus Brewing Company has graciously agreed to host an event on December 5 from 6-9 pm to collect donations for the coat drive. All board members are encouraged to attend.

### **Smart Start Accountability Plan**

The Smart Start Accountability Plan, effective July 1, 2018, was developed by NCPK and presented to the board for informational purposes.

**Mission Moment:**

Ann shared information about TEACH scholarships that are available to early child care providers in the state. Families First was featured in TEACH Newsletter.

**Anne Laukaitis Award Nominations**

Four people have been nominated for the Anne Laukaitis Champion for Children Award this year. Ann will share information about each of the nominees with the board via email. Members are asked to rank each of the nominees. In the event of a tie, Robbie will cast the tiebreaker. The award will be presented at the Voices for Children luncheon in December.

**Annual Luncheon**

The Voices for Children luncheon is scheduled at noon on December 4, 2018 in the Parish Hall of All Saints Episcopal Church. All board members are encouraged to attend as the luncheon is also the annual meeting.

Robbie reminded members to fulfill their obligation by making a donation to the partnership before the end of December. 100% board participation is expected.

**Meeting Adjourned**

With no further business, Cheryl Kelling made the motion to adjourn the meeting.

2<sup>nd</sup>: Denisha Torrence Nesbit

All were in favor.

The meeting was adjourned at 1:15 p.m.

**Next Meetings**

Executive Committee – November 27, 2018 at Punchy's Diner at 7:30 am

Board Meeting/Voices for Children - Tuesday, December 4, 2018 at All Saints Episcopal Church at noon

Respectfully submitted,

Stephanie Bynum