



Executive Committee Meeting
Tuesday, February 4, 2020
Ellie's Restaurant – 8:00 a.m.

The Executive Committee of the Cabarrus Partnership for Children met Tuesday, February 4, 2020, at 8:00 a.m. at Ellie's Restaurant. These members were present: Cheryl Kelling, Rose Staples Deese, and Jackie Whitfield. Joseph Houston was not present. Jackie Whitfield chaired the meeting. Staff: Ariel Ayers & Ann Benfield. **Quorum was established.**

Ann Benfield presented the minutes of the September 24, 2019 meeting for approval. Rose Staples Deese moved to approve the March 23, 2019 minutes. Cheryl Kelling second, and all were in favor.

Ariel Ayers presented the financial reports through 12/31/19 and answered questions regarding reports:

Smart Start Expenditure Report (At the February board meeting we will be reallocating funding in several programs)

NCPK Expenditure Report (Spending on track)

Other Funds Expenditure Report (Contributions were up in December from a lot of different areas, especial social media, also the partnership received a large donation of books for Barnes and Noble before the holidays to use in Reach Out and Read)

Ariel Ayers sent the final audit to all members by email a week in advance for their review and also provided a copy at the meeting today, and asked if anyone had any questions about the final audit. Ariel also stated that the Partnership would have to have a single federal audit each year in the future because the NCPK funding we receive is federal funding. Ariel also shared that the board would need to adopt a Liquidity Policy before the next financial audit. Ann will work with the Governance Committee to draft this new policy.

Ann Benfield presented the November Committee Report from the Program Oversight Committee, when they reviewed the first quarter evaluation results. The Committee is scheduled to have another meeting in February to discuss second quarter evaluation results and Smart Start Programs for FY 20-21.

Ann Benfield presented the November Development Committee Report and discussed a new project they are hoping to bring to the board. Duffle bags of Hope or Suitcases of Hope with clothes, books, toys, shoes, gift cards, note pads, diapers, wipes for foster children in custody. They are scheduled for another meeting on Friday to discuss this and also the School's Out Bash scheduled for June 6th at Hilbish Ford in Kannapolis. Ann will attach the board contributions for 2019 and Coat Drive results to the Executive Committee minutes. The Development Committee will be reviewing these reports at the meeting on Friday, February 7, 2020.

Ann Benfield reported on the progress of the SUN Project. The Partnership has received the Robert Wood Johnson Foundation (RWJF) grant for \$150,000 for two year to fund the SUN Project. The Partnership will be able to reallocate some of the Smart Start funding that was originally place in that program. We have made great progress with this program in just one year of funding from the Cannon Foundation. The support of the community has been amazing.

The next Board Meeting is scheduled for February 25, 2020 at noon at All Saints Episcopal Church Community Room.

The next Executive Committee Meeting scheduled for March 24, 2020 at Ellie's in Downtown Concord.

With no other business, the meeting was adjourned at 9:00 a.m.

Respectfully submitted,
Ann Benfield, Executive Director