



Executive Committee Meeting
Tuesday, September 22, 2020
Zoom Meeting – 8:00 a.m.

The Executive Committee of the Cabarrus County Partnership for Children met Tuesday, September 22, 2020 at 8:00 a.m. by Zoom Meeting online. These members were present: Waynett Taylor, Jeanne Dixon, and Jackie Whitfield. Joseph Houston was not present. Waynett Taylor chaired the meeting. Staff: Ariel Ayers & Ann Benfield. **Quorum was established.**

Ann Benfield presented the minutes of the May 26, 2020 meeting for approval. Waynett Taylor moved to approve the May 26, 2020 minutes. Jeanne Dixon second, and all were in favor.

Ariel Ayers presented the financial reports: Smart Start Expenditure Report, NCPK Expenditure Report, Other Funds Report, FY 19-20 InKind Report, and the SUN Project Report. Ariel answered questions and shared that we met our 19% match this year without Parent Fees from Subsidy. While the committee was reviewing the Other Funds Report, Ann Benfield presented the invoice from the Smart Start Advocacy Group requesting \$2500. The committee agreed that the Partnership could not contribute \$2500 of private funds at this time, but wanted to support the Smart Start Advocacy Group. Jeanne Dixon moved to contribute \$1250 of private funds to support the Smart Start Advocacy. Jackie Whitfield second the motion and all were in favor. Ariel also asked the committee about Fund 512 – Ashley Thrift Award Event. We currently have \$54.94 left after the event for Robbie Furr and Ariel asked the committee how we should spend the funds since we did not need for the event. Waynett Taylor moved to spend the \$54.94 to offset the cost of the contribution to the Smart Start Advocacy Group, Jackie Whitfield seconded the motion and all were in favor.

Ann Benfield presented changes to the currently By-Laws for the committee's reviews, because of the virtual meetings that have occurred since April. These changes were discussed:

Added

Section 2.3 - Composition: The board of directors must have a minimum of thirteen board members.

Section 2.8 - Voting: Each director shall have one vote in person or virtually on any issue that does not involve a conflict of interest and fulfills all open meeting laws requirements.

Section 2:11 - Board Attendance. Any board member filling one of the positions must attend in person or virtually 50% of board and committee meetings annually or the board member will be removed from the board unless the executive committee determines the board member should remain on the board.

Section 4:1 – Regular Meetings: Meetings may be in person or virtually fulfilling all the requirements of Open Meeting Laws.

After a review of the By-Laws to address the virtual meetings Jeanne Dixon moved to approve the additions to the By-Laws and Waynett Taylor seconded and all were in favor. The By-Laws will be presented for approval at the October board meeting.

Ann Benfield presented three new board members for approval:

Gil Small – nominated by Jackie Whitfield – Gil is a retired CPA from RCA Records in New York City and wants to learn more about early education

Sophia Scott nominated by Jeanne Dixon – Sophia is an educator and very active in the community.

Rachel Brazil nominated by Danielle Mauldin – Rachel is currently working to be a licensed clinical social worker.

Jeanne Dixon moved to approve Gil Small, Sophia Scott, and Rachel Brazil for membership on the Cabarrus County Partnership for Children board of directors, Waynett Taylor seconded and all were in favor. They will be welcomed to the board on October 28th.

The committee discussed asking the Governance Committee to discuss and set a policy for how to support advocacy request for the future and present for board approval.

The committee also asked if the Development Committee would develop a way to remind board members each quarter of their responsibility to contribute to the Partnership. (Possibly a letter)

Ann Benfield reported the SUN Project is doing very well. We currently have over 20 clients. The Cannon Foundation sent an unsolicited donation for the SUN Project and we are researching how we should utilize the new funds.

Ann Benfield reported since we are not having the Voices for Children Luncheon, we will be releasing videos the first three Tuesdays in December. The videos will be the Anne Laukaitis Champion for Children Award, a story of one of our clients, and an ask for a board member. Please remember to share the Anne Laukaitis Champion for Children nomination form.

Ann Benfield reported this year we are changing the Coat Drive due to COVID. We are not accepting new of used coats this year, we are asking the community to donate gift cards, Kohl's cash, checks or cash to purchase new coats for children. This information will be released in October.

Ann Benfield reported the office is still teleworking and all seems well. We meeting weekly by Zoom and most work some days in the office. The staff completes weekly activity plans to document their time worked. The county building is still closed to the public. It seems working from home has been very productive for the staff.

Our next board meeting will be October 27, 2020 at noon on Zoom and our next Executive Committee Meeting will be November 24, 2020 at 8:00 a.m. on Zoom.

Respectfully submitted,

Ann Benfield, Executive Director