



Executive Committee Meeting
Thursday, May 26, 2022
Zoom Meeting – 11:00 a.m.

The Executive Committee of the Cabarrus County Partnership for Children met at their rescheduled meeting on Thursday, May 26, 2022 at 11:00 a.m. by Zoom Meeting. These members were present: Jackie Whitfield, Joseph Houston, and Waynett Taylor. Ann Benfield reported that Jeanne Dixon was unable to attend today, because she lost her husband unexpectedly last week. Please keep Ms. Jeanne and her family in your prayers. Waynett Taylor led the meeting and welcomed everyone. Staff: Ann Benfield, Lauren Westin and Ariel Ayers were present. **Quorum was established.**

Ann Benfield presented the minutes of the January 25, 2022 meeting and the committee reviewed and discussed. Jackie Whitfield moved to approve the November 23, 2021 minutes. Waynett Taylor second, and all were in favor.

Ariel Ayers shared the Partnership's Expenditure Reports and went over each one and answered questions.

Ariel Ayers shared a worksheet to Reallocate the remaining Smart Start Funds:

ReAllocation	Current Funding	Reallocation	New Funding Amt	Reason for chge
Child Care Health Consultant	\$206,772	\$8,986	\$215,758	Reallocate remaining funding
ABCD	\$62,687	\$2,724	\$65,411	Reallocate remaining funding
Prog Managemt Evaluation	\$117,748	\$5,117	\$122,865	Reallocate remaining funding
Public Ed/Outreac	\$64,124	\$2,787	\$66,911	Reallocate remaining funding
Reach Out & Read	\$60,293	\$2,620	\$62,913	Reallocate remaining funding
SM SUN Project	\$48,250	\$2,097	\$50,347	Reallocate remaining funding

Waynett moved to accept the staff recommendation of the Reallocation of the remaining Smart Start funds and Joseph Houston seconded. All were in favor

Ann Benfield shared that Waynett Taylor took a new job on May 16, 2022 and now currently works for one of our Smart Start programs, Endless Opportunities, and it states in our conflict of interest policy she can no longer serve as our board chair. Joseph Houston moved to elect Beth Street to start her board chair term on June 1, 2022 instead of July 1, 2022 and move that Waynett Taylor move to the Vice Chair position on July 1, 2022. Jackie Whitfield seconded. Ann Benfield will contact Beth after this meet to verify she will accept.

Approval of Signing Authority: Best practice is for the Board of Director's to review and approve signatory authority annually, but at a minimum, every five years. After review of our policy Joseph Houston moved to accept:

*The Chairperson shall sign any deeds, mortgages, leases, bonds, contracts or other instruments which the Board of Directors has authorized to be executed, except in cases where the signing and execution thereof shall be expressly delegated by the Board of Directors or by these bylaws to another officer or agent of the corporation; and in general shall perform all duties incident to the office and such other duties as may be prescribed by the Board of Directors from time to time. **The Cabarrus County Partnership for Children shall only require one authorized signature on any of the above stated instruments.***

Jackie Whitfield seconded and all were in favor.

Updates on Committees:

Governance – Did not meet since last Board Meeting

Development – Did not meet since last Board Meeting

Program Oversight Committee– Did not meet since last Board Meeting

Ann Benfield reported the Karen Ponder Award Presentation was on Tuesday and about 50 people were in attendance and we had two of our clients present with their babies. Thank you to board members that attended.

Ann Benfield reported we have a new request from DHS for 30 more Duffle Bags for the younger children in foster care. We are working to get those packed soon.

The Executive Committee decided to let the new incoming board to decide about meeting in person or by Zoom

The next Executive Committee Meeting will be July 26, 2022 at 8:00 by zoom.

The next Board Meeting will be June 28, 2022 at noon by Zoom

With no further business, the meeting was adjourned 12:00 pm.

Respectfully submitted,

Ann Benfield