

**CABARRUS PARTNERSHIP FOR CHILDREN  
BOARD OF DIRECTOR'S MEETING  
TUESDAY, MAY 23, 2017**

The Board of Directors of the Cabarrus Partnership for Children met on Tuesday, May 23, 2017 at 12:00 noon at All Saints Episcopal Church. Board Chair Robbie Furr presided over the meeting.

**These board members were present:**

- |                       |   |
|-----------------------|---|
| 1. Virginia Amendum   | Community/Business                        |
| 2. Rob Betler         | Community/Business/Finance Representative |
| 3. Gale Coor          | Government                                |
| 4. Rose Staples Deese | Community/Business/Attorney               |
| 5. Jeanne Dixon       | Community/Business                        |
| 6. Robert Furr        | Government                                |
| 7. Cecelia Graves     | Head Start Parent/Policy Council Chair    |
| 8. Amos McClorey      | Services                                  |
| 9. Maureen O'Bryan    | Services/Early Childhood Representative   |
| 10. Yolanda Simms     | Community/Business                        |

**Quorum was established**

**These board members were absent:**

- |                            |            |
|----------------------------|------------|
| 1. Steve Morris            | Government |
| 2. Hilary Smith            | Services   |
| 3. Denisha Torrence-Nesbit | Government |

**These staff members and guests were present:** Ann Benfield, Stephanie Bynum, Beth Gilbert (contracted evaluator), Katie Boudet (Head Start/CCS), and Chuck Collier (All Saints Episcopal Church)

**Welcome & Introductions**

Robbie Furr welcomed everyone to the meeting and thanked them for attending.

**Approval of Agenda**

Jeanne Dixon made the motion to approve the amended agenda with the addition of the Policy Council as an agenda item within the Head Start update.

2<sup>nd</sup>: Amos McClorey

The motion passed unanimously.

**Consent Agenda**

Consent Agenda items were emailed to board members prior to the meeting, including: Minutes of April 25, 2017 Board Meeting, ED Report, Finance Reports (Smart Start Expenditures, NC Pre-Kindergarten Expenditures, Head Start Expenditures, and Head Start Credit Card Report), Minutes of May 9, 2017 Program Oversight Committee, Third Quarter Evaluation Review, and Minutes of May 9, 2017 Executive Committee Meeting

Maureen O' Bryan made the motion to approve the Consent Agenda with the following exceptions for further discussion under Action Items: Program Oversight Committee Recommendation, Priorization of Wrap Around Care for NCPReK and Fraud Investigation.

2<sup>nd</sup>: Rose Staples Deese

The motion passed unanimously.

**ACTION ITEMS:**

**Prioritization of Wrap Around Care**

DHS will no longer prioritize wrap around care for our NC PreKindergarten Program. The Executive Committee recommends that the Partnership prioritize wrap around care for NCPReK children so that families have options for before and after school care for their children.

All were in favor.

**Fraud Investigation**

One of the current NCPReK sites, Elite Child Development Center, is in the process of an appeal with the NCPReK/Early Education Committee regarding an alleged fraudulent incident related to reporting of attendance. Ann explained one child was

reported incorrect for one month and this care center also currently receives Smart Start Scholarship Child Care Subsidy. Monitoring visits of the subsidy program have not found any discrepancies in reporting of attendance for this program. The Executive Committee recommends that the center remain in the subsidy program for FY17-18 with the following restrictions:

1. The center must submit original parent signatures on the DCDEE approved sign-in sheet with their monthly attendance;
2. The Partnership will send families received child care subsidy at Elite CDC a letter on the importance of signing their child in every day at the center, so that the center may be reimbursed appropriately; and
3. Partnership staff will make random phone calls to parents receiving child care subsidy at Elite CDC to make sure attendance is recorded accurately on attendance sheet.

Ann explained the Board has no jurisdiction over NCPReK as it is governed by the NC Pre-Kindergarten/Early Education Committee. Ann wanted to make sure the board is aware of the issues related to Elite CDC as it considers continuing child care subsidy at the center. After discussion, the board would like to place the restrictions above in the SS Scholarship Child Care Subsidy contract for FY17-18. The board would also like to reassess the center's adherence to these additional provisions at the end of the next fiscal year to determine next steps. All board members were in favor of approving these three restrictions.

**Program Oversight Committee Recommendation**

Ann explained that UNC-C's Building Healthy Lifestyle proposal for FY17-18 requested funding for NCSU's Preventing Obesity by Design (POD). Due to costs associated with POD, this portion of the proposal will not be feasible. The POC would like to build upon the success of activity in subsidized child care centers and expand some of the program components to child care centers that do not receive subsidy. The POC recommends that the Building Healthy Lifestyles FY17-18 CAD be amended as follows:

The Building Healthy Lifestyles activity is a multi-faceted approach to reduce childhood obesity in Cabarrus County. One contracted program manager and up to 0.25 FTE Assistant will implement the following in child care centers ~~accepting subsidized children~~: GoNAP-SACC, Be Active Kids, Eat Play Grow, and tracking of BMI for participating and control facilities. Centers will continue to receive related training and technical assistance based on the needs identifies in the assessment. Smart Start funds may also support related trainings, materials, travel, incentives, UNCC research analysis, and indirect costs.

Ginny Amendum made the motion to approve the CAD with strike out of "accepting subsidized children."

2<sup>nd</sup>: Rose Staples Deese

Abstentions by conflicted board members: Maureen O' Bryan, Amos McClorey

All were in favor.

**FY16-17 Reallocation of Funding**

Rob Betler discussed the proposed reallocation of funding for FY16-17 as reflected in the Executive Committee Meeting Minutes from May 9, 2017:

Smart Start Subsidy Program - TANF/CCDF	638,497	3,000	641,497	
NC Pre-K Program	303,000	-3,000	300,000	Full allocation not needed due to attendance
Smart Start Subsidy Program - Non TANF/CCDF	1	-1	0	All subsidy participants were TANF/CCDF
NC Pre-K Non TANF/CCDF	1	299	300	Total for NC Pre-K Non TANF participants
Child Care Health Consultants	156,200	10,891	167,091	Increased program costs
Family Education & Outreach	77,455	-8,000	69,455	Program needs less than expected
Celebrating Families!	30,193	1,000	31,193	Increased program costs to hold additional class
Program Management/Evaluation	90,604	7,000	97,604	Increased program costs

The Executive Committee made the motion to accept the allocations as presented.

All were in favor.

**INFORMATION ONLY**

**Head Start Report**

Katie Boudet reported the Head Start Staff received 4 days of individual coaching by the mentor with Conscious Discipline. Ann will email the latest Head Start Report to the board.

### **Head Start Update**

Ann reported Community Development Institute Head Start (CDI) has been in town working on the Head Start transition. She will meet with Perry Productions to develop another news release informing the public of the transition and that the Partnership will not be the grantee after June 30, 2017.

Ann introduced Chuck Collier, representative from All Saints Episcopal Church. Chuck expressed the church's appreciation for the partnership with Cabarrus County Schools and CPC at Lockhart Early Learning Center. The church will remain in contract with CCS and is interested in continuing the relationship with CPC.

Jeanne Dixon, board representative to the Policy Council, expressed concern that the Policy Council has only met once since January. Per Katie Boudet, there are no needs at this time. A Policy Council meeting that had been scheduled for later today has been cancelled since a quorum cannot be established. CDI has requested a current representative from Policy Council for the new Policy for FY 17-18, that will be established next year. CDI has requested that Cecelia Graves continue. Jeanne Dixon is not interested at this time. After discussion, it was determined that CPC should not have representation on the Policy Council after June 30, 2017.

### **Moment for Mission**

Ann provided the board with a handout provided by Beth Gilbert that gave many stories shared by our providers over the past year.

### **Board Chair Report**

Robbie encouraged board members to make their annual donation. Ann reported that staff has worked with Perry Productions to begin the process of accepting Uback donations. More information will be forthcoming.

### **Meeting Adjournment**

Jeanne Dixon made the motion to adjourn the meeting at 1:15 pm.

2<sup>nd</sup>: Rose Staples Deese

All were in favor.

The next board meeting will be held at All Saints Episcopal Church on Tuesday, June 13, 2017 at 12 noon.

Respectively Submitted,

Stephanie Bynum