

**CABARRUS COUNTY PARTNERSHIP FOR CHILDREN
BOARD OF DIRECTOR'S MEETING
Tuesday, April 28, 2026**

The Board of Directors of the Cabarrus County Partnership for Children met for a meeting called on Tuesday, April 28th, 2026, at 1:00p.m., at the Cabarrus County Partnership for Children Office, which was advertised on our website. Board Co-Chair Aalece Pugh presided over the meeting via Zoom.

These board members were present:

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|----------------------|---|
| 1. Judge Beth Street | Government/Judge (Virtual) |
| 2. Lora Lipe | Government/DHS/Subsidy |
| 3. Stacy Fackler | Atrium Health/Community/Services |
| 4. Aalece Pugh | Government/Assistant County Manager (Virtual) |
| 5. Gil Small | Community/Faith Community |
| 6. Jackie Whitfield | Community/Faith Community |
| 7. Samantha Moose | Community/Parent |
| 8. Melanie Holles | Government/Libraries (Virtual) |
| 9. Malisha Ross | Services/Partners BHM |
| 10. Jeff Jones | Government/County Commissioner |
| 11. Jessica Grant | CHA/Healthy Cabarrus |

These board members were absent:

- | | |
|----------------|---|
| 1. Pam Smith | CCM/Community Services |
| 2. Sara Newell | Government/Superintendent Kannapolis City Schools |

A quorum was present.

These staff members were present: Lauren Westin, Ariel Ayers and Starla Hatley.

Welcome:

Aalece Pugh welcomed board members and thanked them for attending the board meeting. Aalece asked all attendees to introduce themselves, as this was Starla Hatley's first meeting.

Approval of Agenda:

The Board reviewed the agenda for today's meeting. Gil Small moved to approve the agenda as presented.

- 2nd: Jeff Jones
All were in favor.

Approval of Consent Agenda:

The board reviewed the consent agenda documents that were emailed to members prior to the meeting, including: Minutes of the October 28th, 2025, December 2, 2025, and January 13, 2026 meetings, April ED Report, FY25-26 NCPK Expenditures, FY25-26 Other Fund Expenditures, FY25-26 SDG Allocation Report, FY25-26 SDG Expenditures, and FY25-26 SS Expenditures.

- Jeff Jones moved to approve the items on the Consent Agenda.
2nd: Jackie Whitfield
All were in favor.

Financial Statement Audit Report:

The board was provided with the Financial Statement Audit Report and Ariel Ayers shared no concerns were identified.

FY26-27 Cost Allocation Plan:

Ariel Ayers presented the following Cost Allocation Plan for determining how to split general office expenses for the next fiscal year. This includes changes in staffing and a vacant position that is in the process of being filled.

Staff	FTE	Position	Percentages
Lauren Westin	1.00	Executive Director	75% SS Admin; 10% Program Management; 5% Public Ed; 10% DPIL
Ariel Ayers	0.75	Finance Manager	90% SS Admin; 10% NCPK Admin

Starla Hatley	1.00	Program Manager	70% PM; 5% DPIL; 10% Public Ed; 5% SS Admin; 10% Safe Kids
Patricia Sehorn	0.80	NCPK Prog Man	100% NCPK Admin
Tu'Nicquia Bradley	1.00	Program Manager	45% Safe Kids; 25% NCPK Admin; 15% Prog Man; 10% Public Ed; 5% DPIL
Lissy Rios	0.80	NCPK/Admin Assistant	80% NCPK Admin; 20% SS Admin
Debra Pless	1.00	CCHC	100% CCHC
Melissa Jones	1.00	CCHC	60% Cabarrus CCHC; 40% Stanly CCHC
TBD	0.75	NCPK Coordinator	100% NCPK Admin
Total	8.15		

Supplies, Business Insurance, Copier/Fax Lease, Computer Maintenance, Telephone/Internet , and other relevant expenses will be allocated based on the following percentages {unless a cost is directly associated with a specific program(s) in which case it will be charged directly to the program's funding}

Activity	FTE	%
Administration	1.635	20.07%
CCHC Cabarrus	1.6000	19.63%
Safe Kids	0.5500	6.75%
Public Ed	0.2500	3.07%
Program Management	0.9500	11.66%
SDG Admin	0.0000	0.00%
SDG CS	0.0000	0.00%
DPIL	0.2500	3.07%
NCPK	2.5150	30.86%
CCHC Stanly	0.4000	4.91%
Total FTE	8.15	100.00%

Aalece Pugh shared that the Cabarrus Partnership for Children staff are employed under Atrium Health. Lauren Westin added that the staff are leased employees, so the hiring process goes through Atrium Cabarrus.

Jeff Jones moved to approve the FY26-27 Cost Allocation Plan.

2nd: Malisha Ross

All were in Favor.

Office Update:

Lauren Westin shared that Starla Hatley has transitioned into the Program Monitoring role and has decreased her time with Safe Kids Cabarrus. Tu'Nicquia Bradley has become a Program Manager and taken on the shared responsibility of Safe Kids Cabarrus, Public Education Awareness and Fund Development. Lauren included they are in the process of filling Tu'Nicquia's previous position as NCPK Coordinator.

FY26-27 Annual Submission of Activities and Proposed Initial Allocation:

Ariel Ayers presented the following FY26-27 Annual Submission of Activities and Proposed Initial Allocation. The programs are ranked, from previous FY, by priority needs excluding PAT which received State Directed Grant funding. Due to funding requests, each program had a percent cut based on their tier ranking. Ariel Ayers shared that she was able to move \$35,000 from Administration to Services. Lauren Westing shared that the partnership has applied for two large grants; The Children's Speedway Charities for DPIL and The Greater Cabarrus Foundation for Safe Kids Cabarrus.

Activity	DSP	Recommended Changes to Program Design	FY25-26 Actual Funding *Includes 24-25 Carry Forward	POC Rec Priority	Requested FY26-27 Allocation	% Req	Proposed FY26-27 Allocation *Includes moving \$35,852 from Admin to Services	Conflicted Board Members
Proposed FY26-27 Smart Start Services Funds			2,251,476.00		2,213,009.00		2,248,661.00	
SUBSIDY								
Subsidy	DHS	Establish Priorities: DHS subsidy priorities	600,000	Mandatory	600,000	0%	600,000	AP, JJ, LL
NC Pre-K Program TANF	Partnership		264,860	Mandatory	264,520	0%	264,520	JJ, SN
TOTAL SUBSIDY		FY26-27 Required TANF = \$864,520	864,860		864,520		864,520	
ADDITIONAL CHILD CARE RELATED								
Subsidy Administration	DHS		60,000	1	60,000	10%	54,000	AP, JJ, LL
NC Pre-K Program Non-TANF	Partnership	Funded partially through state directed grant in 24-26	15,000	3	0	0%	0	JJ, SN
Child Care Health Consultants	Partnership	Funded partially through state directed grant in 24-26	8,000	1	217,217	10%	195,495	
WAGES	CCSA	Funded partially through state directed grant in 24-26	388,000	1	232,594	10%	209,335	
Early Education Liaison	RCCC		216,000	2	253,702	25%	190,277	
TA Consultation & Coaching	PE		255,862	3	331,820	35%	215,683	
TOTAL OTHER CHILD CARE RELATED			942,862		1,095,333		864,789	
TOTAL SUBSIDY/ADD'L CHILD CARE RELATED		FY26-27 Req Subsidy & Add'l Child Care Related = \$1,428,627	1,807,722		1,959,853		1,729,309	
FAMILY, HEALTH AND OTHER PROGRAMS								
Oral Health Services	CHA		45,000	4	30,000	40%	18,000	JG, JJ
Dolly Parton Imagination Library	Partnership		48,156	5	90,036	50%	45,018	
Medical & Health Care Services	CHA		15,000	3	15,000	35%	9,750	JG, JJ
Parents as Teachers	EO	Funded completely through state directed grant in 24-26	0	5	178,202	50%	89,101	
Program Management/Evaluation	Partnership		115,195	Mandatory	146,746	5%	139,409	
Public Education & Outreach	Partnership	Funded partially through state directed grant in 24-26	5,000	Mandatory	55,557	5%	52,779	
Safe Kids	Partnership		75,383	2	52,369	25%	39,277	
Social Emotional Intervention	KIDS		140,020	1	140,020	10%	126,018	
TOTAL OTHER			443,754				519,352	
TOTAL			2,251,476		2,667,783		2,248,661	
Admin			244,139		212,638	2%	208,487	
OVER/UNDER ALLOCATION			0		-454,774		0	

If additional funding becomes available for Smart Start Programs, then a reallocation will be presented at the June board meeting.

Malisha Ross moved to approve the FY26-27 Annual Submission of Activities and Proposed Initial Allocation.

2nd: Stacy Fackler

All were in favor.

Conflicted members abstaining from the vote include: Aalece Pugh, Jeff Jones, and Lora Lipe.

Support the Partnership:

Aalece Pugh reminded the Board Members to donate this fiscal year to the Partnership and support the children in our community. Lauren Weston shared a letter that was sent out via email regarding donations and that they can be made via PayPal, Venmo or by check.

With no further business, the meeting adjourned at 1:30p.m.

Respectfully submitted,

Starla Hatley